



Middleton Public Library
 7425 Hubbard Avenue
 Middleton, Wisconsin 53562
 (608) 831-5564



A Department of the City of Middleton
 Equal Opportunity Employer

APPLICATION FOR EMPLOYMENT

Date of Application _____ Position Title _____

Name _____ Phone No. _____

Street _____

City _____ State _____ Zip _____

Email _____

Date you will be available to work. _____

Discuss any prior commitments which limit the hours you are available to work. _____

WORK EXPERIENCE - *List current or most recent employer first*

Date	Name of Employer Address/Phone No. Name of Supervisor	Position Title and Responsibilities	Reason for Leaving
From:			
To:			
From:			
To:			
From:			
To:			

May we contact your present employer? _____ Yes _____ No

- Please complete both sides of application -

EDUCATION

High School/s

Dates of Attendance

Colleges/Technical Schools

Degree

LIBRARY EXPERIENCE

Discuss specifically any library experience or coursework you have completed. Include volunteer and part-time experience.

LIBRARY EQUIPMENT

What office machines (including computers and computer software) can you operate skillfully?

SPECIAL QUALIFICATIONS

Summarize other skills acquired through life experiences which would help you in this position.

EMPLOYMENT REFERENCES

Please provide names, addresses and phone numbers for 3 people whom we may contact for information about your work history.

Name/Position

Employer

Address/Phone No.

Relationship to you

Please tell us why you would like to work at the Middleton Public Library

I certify that all statements contained in this application are accurate, realizing that any misrepresentations contained in the application may be grounds for future dismissal.

Signature