

**Library Board Minutes
Cardinal Room
January 13, 2009**

Board members present: Bornhofen, Fulton, Hilbert, Olson, Otto, Smith,
Soeteber, Westbury

Board member absent: Kozich

Call to Order

President Olson called the meeting to order at 6:30 p.m.

Minutes

After discussion, moved by Bornhofen, seconded by Fulton to approve the Minutes for December 16,2008 with corrections added . Motion carried unanimously.

Monthly Operating Expenditures Report

After discussion, moved by Soeteber, seconded by Westbury to approve the Monthly Operating Expenditures Report. Motion carried unanimously.

Director's Comments

Circulation increased 15%.

Self checkout use was over 30% this past month.

Weekends continue to be Very Popular due to the economy.

Average circulation for December, 2008 was 1,339 items.

Electronic databases use continues to grow.

Library Legislative Day is February 3rd. Westby will be attending.

Discussion on recovering lost books through a Collection Agency service was concluded with a recommendation to place it on the February, 2009 agenda.

Staff meeting summary reports

Plans have begun for next summer's reading programs for children.

Reviewed plans for 2009.

Discussion on the Mission Statement and connecting the rationale to Skateboarding, Gaming and other outside activities was tabled.

Go Green mantra for the library.

Efficiencies in the library.

Regular Agenda

Roof repair report and discussion. Moved by Westbury and seconded by Bornhofen to obtain quotes for an assessment of the entire roof with green options. Motion carried unanimously.

Endowment Fund Brochure. After discussion, moved by Westbury and seconded by Bornhofen to adopt with changes. Motion carried unanimously.

Revised meeting room policy. After discussion, moved by Olson and seconded by Soeteber to refer to the City Administrator and City Attorney for review and comment. Motion carried unanimously.

Next meeting will be held on February 10th at 6:30 p.m.

Moved by Westbury and seconded by Bornhofen to adjourn at 7:35 p.m.

Sandra J. Smith, Secretary

Note: These minutes were prepared by Sandra J. Smith, Secretary. They are based on her notes as recorder and are subject to change at a subsequent meeting.