

MIDDLETON PUBLIC LIBRARY



Library Board Minutes Cardinal Room October 13, 2009

Members Present: Bornhofen, Fulton, Gillman, Hilbert, Kozich, Otto, Soeteber, Smith, Westbury

Staff present: Westby

Call to Order: by President Kozich, at 6:30 PM

Minutes:

Moved by Smith, seconded by Bornhofen, to approve minutes of September 8, 2009. Motion carried unanimously.

Operating Expenditures Report:

Moved by Gillman, seconded by Smith, to approve the September, 2009, Operating Expenditures Report. Motion carried unanimously.

Monthly reports:

Review and discussion of Director's Report, Librarians' Reports, and other Library-related reports. From the Director's Report, circulation was more than 3% above that for the comparable period in 2008. Overall circulation for the 2009 year to date exceeds year-to-date 2008 circulation by 6%. Self-service checkout accounts for 1/3 of total circulation. 40 programs were conducted in September, with a total attendance of 726. LINK sharing is sharply higher relative to 2008 (loaned to, increased by 9%; borrowed from increased by 19%). From the Librarians' reports, a full-day in-service program was held on October 12, while the library was otherwise closed for public business. From other Library-related reports, the 2010 budget, as proposed by Dane County Executive Director Falk does not include the cost to continue DCLS delivery. If not funded, Dane County libraries will need to develop their own fee structure and the cost will likely be an increase.

The 2010 operating budget for Middleton Public Library must be reduced by 10%, following a directive from the City Administrator. Approximately \$53,000 in "savings" can be achieved from reduction in building-maintenance and book lines, and an increase in revenue from a revised county budget.

Business:

Moved by Hilbert, seconded by Soeteber, to approve a proposed 2010 calendar of library closings. Unusual dates included July 3 and December 26, both adjacent to conventional holidays. Motion carried unanimously.

Moved by Fulton, seconded by Smith, to approve an after-hours “reward” event for children meeting winter reading goals. The event is scheduled for Friday, Feb. 26, 2010. Motion carried unanimously.

Moved by Gillman, seconded by Smith, to rescind a previous vote from August 11, 2009, requesting City Public Works to remove the outside flagpole. Motion carried 8-1.

Moved by Gillman, seconded by Smith, to accept an encumbered monetary gift from the Friends of the Middleton Public Library to light the exterior flagpole. Motion carried 8-1. There is no Wisconsin state statute requiring exterior display of a national or state flag at a public building, though if there is to be such a display after dark, lighting of the flag(s) must be provided.

Indoor Art Committee Report: There were no new developments, and hence no report.

Proposed modifications to staff workspace were described by the Director. Some physical renovation may be required. Board members advised the Director to obtain competitive bids, to be reviewed at a future meeting.

Adjourn: Moved by Smith, seconded by Gillman, to adjourn. Motion carried unanimously. Meeting adjourned at 7:25 PM.

Next meeting is November 10, 2009.

Respectfully submitted by

John Westbury, Secretary.

Note: These minutes were prepared by John Westbury, Secretary. They are based on his notes as recorder and are subject to change at a subsequent meeting.