

# MIDDLETON PUBLIC LIBRARY



## Library Board Minutes Archer Rooms December 8, 2009

**Members Present:** Bornhofen, Fulton, Gillman, Kozich, Smith, Westbury  
Absent: Hilbert, Otto, Soeteber

**Staff present:** Westby

**Public present:** Brar, Davis, DiPiazza, Kinne, Konicek, Opitz, Sonnentag, West, Wexler

**Call to Order:** by President Kozich, at 6:00 PM

### **Minutes:**

Moved by Gilman, seconded by Smith, to approve minutes of November 10, 2009. Motion carried unanimously.

### **Operating Expenditures Report:**

Moved by Smith, seconded by Bornhofen, to approve the November, 2009, Operating Expenditures Report. Motion carried unanimously.

### **Monthly reports:**

**Review and discussion of Director's Report, Librarians' Reports, and other Library-related reports.** From the Director's Report, Circulation for November exceeded that for 2008 by 2.4%, and year-to-date circulation exceeds that of 2008 by 5.4%. Self service checkout continues to account for about 1/3 of processed items (20687 of 62827 items). Gifts totaling \$3300 were received in the previous month, and most were "designated" (by expenditure). 28,345 visits were counted in the month (much less than estimates from 2008 [~41000] or 2007 [~42000]). Total programs and attendance for the month were 39 and 792, respectively (doubling totals from 2008).

**Budget:** The City of Middleton budget allocation for 2010 was reduced from ~\$1.037 million to ~\$1.002 million, satisfying the annual maintenance-of-effort level required by state statute. A capital outlay of \$20,000 was approved, to purchase an additional self-service checkout machine in 2010.

**Staff:** Candidates for the LA II adult-service position were interviewed. An offer has been made and accepted.

**Business:**

A verbal summary of the **Indoor Art Project** (origami display) was provided for public attendees.

A wide-ranging discussion was undertaken of a suggestion by Alderman Kinne that the Library assume management of the **Middleton Youth Center** program.

A motion was made (Gilman) and seconded (Bornhofen) to table additional discussion until a future meeting. Motion carried unanimously.

**Adjournment:** Moved by Gilman, seconded by Smith, to adjourn. Motion carried unanimously. Meeting adjourned at 7:15 PM.

**Next meeting January 12, 2010.**

Respectfully submitted by,

John Westbury, Secretary.

*Note: These minutes were prepared by John Westbury, Secretary. They are based on his notes as recorder and are subject to change at a subsequent meeting.*