

# MIDDLETON PUBLIC LIBRARY



## Library Board Minutes Archer Rooms (lower level) March 9, 2010

Members present: Bornhofen, Fulton, Gillman, Hilbert, Kozich, Smith, Soeteber, Westbury  
Absent: Otto

Staff present: Westby

Call to Order: by President Kozich, at 6:30 PM

### Minutes:

Moved by Smith, seconded by Gillman, to accept and approve the regular meeting minutes from February 9, 2010. Motion carried unanimously.

Moved by Fulton, seconded by Gillman, to accept and approve the special meeting minutes from February 15, 2010. Motion carried unanimously.

### Expenditures Report:

Moved by Gillman, seconded by Smith, to approve the February, 2010, Expenditures Report, amended to include an additional, late-posted building maintenance expenditure of \$2132 (Maintenance of Madison). Motion carried unanimously

### Monthly Reports:

Review and discussion of Director's Report, Librarians' Reports, and other Library-related reports.

From the Director's Report, circulation in February, 2010, was less (by abt. 1%) than in February, 2009. The circulation decrease was primarily due to 10% reduction in juvenile/children's items. Adult and young adult circulation increased by 3% and 15%, respectively, relative to 2009. Dynix holds to and from MPL increased by 6% and 8% respectively, relative to February, 2009. 27,600 actual visits to MPL were counted. 55 programs, attended by 1054 patrons, were provided.

Wayne Otto, Board Vice President, submitted a letter to Director Westby, resigning his position. Membership in WLA was extended to interested Board members, with the annual fee to be paid by SCLS.

The City is developing an email and electronic device policy for city employees. The policy will apply to all staff members of MPL.

Two staff members from MPL attended Dane Co. workshops relating to public safety, burglary, and crime.

Business:

Grant proposal to the Wisconsin Arts Board for \$10,000, in support of the Community Origami Mural Project, was reviewed. Moved by Bornhofen, seconded by Gillman, to approve the application as presented, including the commitment towards in-kind expenses: refreshments for workshops, book and video purchases, use of the facility, marketing, and previously earmarked funds for public art in the library. Motion carried unanimously.

A possible request to the Plan Commission for additional library way finding signage was discussed, but no action was taken.

A proposed modification to the Circulation Policy (section II, sub-section D) was discussed. Moved by Gillman, seconded by Smith, to approve the modification as presented. Motion carried unanimously.

Library Board membership terms were reviewed. The terms of Bornhofen and Fulton are scheduled to end in June, 2010.

Next meeting is April 13, 2010 at 6:30 P.m.

Respectfully submitted by,

John Westbury, Secretary.

*Note: These minutes were prepared by John Westbury, Secretary. They are based on his notes as recorder and are subject to change at a subsequent meeting.*