

MIDDLETON PUBLIC LIBRARY



Library Board Minutes Archer Rooms (lower level) October 12, 2010

Members present: Brar, Clay, Gillman, Hammes, Kozich, Shoemaker-Allen, Smith, Soeteber, Westbury

Staff present: Westby

Call to Order: by President Kozich, at 6:30 PM

Minutes:

Moved by Brar, seconded by Smith, to accept and approve the meeting minutes from September 14, 2010. Motion carried unanimously.

Expenditures Report:

Moved by Smith, seconded by Shoemaker-Allen, to approve the September, 2010, Expenditures Report. Motion carried unanimously.

Monthly Reports:

Review and discussion of Director's Report, Librarians' Reports, and other Library-related reports.

From the Director's Report, the following highlights: 1) Total circulation in September, 2010, was higher (+ 1.5%) than in September, 2009. Total year-to-date circulation in 2010 is slightly greater (+ 1.3%) than circulation for the same period in 2009. 2) Self service checkout accounted for a remarkable 40% of transactions in September. 3) Dynix holds (reflecting cross-library transactions) **from MPL** totaled 18,600 items, and those **to MPL** totaled 19,800 items. 4) 66 programs were provided, attended by 1455 patrons. The great majority of programming was for children (43 programs, attended by 1040 patrons). Notable programs included a Japan-for-the-day event attended by 130 persons; a toddler/preschool dance party attended by 82; and, 12 well-received origami workshop sessions, conducted as community involvement events associated with the origami mural project 5) Sunday hours (1 – 5 P.M.) resumed in September. 6) 26,677 visits to the Library were counted in September, 2010. 7) A reception celebrating Japan for the Day was held on Monday, September 20. 8) A Library volunteer appreciation event is planned for 6:30 P.M., November 2, 2010.

9) Middleton Public Library was one of only 4 public libraries in Wisconsin to receive a multi-star rating in the *Library Journal* "Index of Public Library Service 2010, sponsored by Baker & Taylor's Bibliostat, based on 2008 data released by the Institute of Museum and Library Services" (retrieved Nov. 7, 2010, from http://www.libraryjournal.com/lj/articlereview/886939-457/americas_star_libraries_2010_the.html.csp). The other three multi-star libraries in WI were Madison Public, Kilbourn Public (WI Dells), and Jensen Public (Amherst).

Business:

Updates were provided by Director Westby regarding 1) the Middleton Police Department communication tower (now approved by the Plan Commission for placement on the south side of the Library building); and 2) information provided to the City Council relating to functions of the so-called "lost-and-paid account" (holding funds received from recovery of lost items, but also from reimbursement for cross-border patron access). The lost-and-paid account should probably either be re-named or split in future accounting cycles, to enhance transparency.

The dedication event for the Join-the-Fold (Origami) Installation will be held at 6:30 P.M., December 2, 2010. A subcommittee (Clay, Gillman, Kozich, Shoemaker-Allen) will meet at 6 P.M., November 9, to plan for the event.

The Director's Annual Evaluation subcommittee continues to work. A report will be provided at a future Board meeting.

Respectfully submitted by,

John Westbury, Secretary

Note: These minutes were prepared by John Westbury. They are based on his notes as recorder and are subject to change at a subsequent meeting.