

MIDDLETON PUBLIC LIBRARY



October 2010 Report

Presented at the November 9, 2010 Meeting
Pamela Westby

1. STATISTICS

Circulation:	Adult	YA	Juv.	Total	Year to Date
2010	38,045	4,277	22,275	64,597	679,641
2009	38,998	4,229	21,891	65,119	671,997
2008	36,795	3,633	22,610	63,377	635,652
2007	35,694	3,340	21,804	60,838	608,406
2006	34,035	3,297	17,628	54,567	566,416
2005	32,586	2,794	16,202	51,582	513,920
2004	30,233	2,318	13,999	46,550	437,042
(2004-10 +/-)	(+26%)	(+84%)	(+59%)	(+39%)	(+55.5%)

Self-Service checkouts:

	3M	ITG	ITG #2	ITG#3	Total	% of total
2010 (October)	5,102	5,956	10,724	1,382	23,164	35%
2009 (October)	6,470	7,013	8,448		21,931	33%
2008 (October)	5,865	7,252	4,078*		17,195	27%
2007 (October)	4,868	6,193	-		11,061	18.2%
(2009-10 +/-)					(+ 28%)	

Library cards issued:

	Adult	Juv.	Sr.	Org.	Total
2010		87	12	2	101
2009		89	20	0	109
2008		120	45	7	172
2007		110	27	2	143
2006		87	27	2	116

System holds:

	Loaned to other LINK libraries	Borrowed from other LINK libraries
2010	18,451	19,123
2009	19,134	19,107
2008	16,860	17,050
2007	16,295	16,209
2006	15,291	14,911


Miscellaneous:


	ILL	Visits	Study rooms use	Public Fax Use
2010	56	31,451*	709 hours / 443 bookings	69 users / 172 pages
2009	61	30,671*	346 hours / 363 bookings	46 users / 90 pages
2008	56	43,895	474 hours / 356 bookings	
2007	38	40,746	547 hours / 384 bookings	
2006	31	37,951	461 hours / 305 bookings	

*Using thermal imaging people counter



2. LIBRARY PROGRAMS / TOURS / PROMOTIONAL ACTIVITIES

Date	Program	Attendance
10/1/2010	<u>Origami Workshop 11</u> : A variety of origami designs were demonstrated.	24
10/1/2010	<u>Bilingual Storytime</u> : Today theme was roja/red. Read books in English and Spanish. Dual reading (Svetha and Katy). Songs and movement activities in Spanish. Red apple/manzana roja craft.	36
10/2/2010	<u>Origami Workshop 12</u> : Completed the last of the models for the final project. Evaluation: Comments: "Fun!" and "I love it!"	16
10/3/2010	<u>Origami Workshop 13</u> : Participants made models to be given away at the dedication celebration night on December 2nd.	22
10/4/2010	<u>'Tween Banned Books Club</u> : Pizza dinner; discussion of banned books; discussion of Harry Potter and the Sorcerer's Stone; creation of Harry Potter Fortune Tellers; creation of Hedwig (owl) cupcakes	9
10/5/2010	<u>Toddler Storytime: Families</u>	38
10/5/2010	<u>Big Kids Storytime: Family</u>	21
10/5/2010	<u>Ebay Basics, pt.1</u> : The 1st class of 3, went over the very basics of using Ebay to buy/sell things.	14
10/5/2010	<u>Origami 8</u> : Learning and doing the models for the public art project. Evaluation: Comment: "I just loved to learn and do it with others."	13
10/5/2010	<u>'Tween Knitting</u> : Knitting instructions and practice Evaluation: Whoa nellie... these knitters are on fire! We've got scarves, hats, a snake and a pumpkin! The biggest challenge is communicating the idea of "learning," and keeping kids' expectations in line with their developing skills.	12
10/5/2010	<u>Origami Workshop 14</u> : This program was geared for preschoolers and families. They made ducks, picture frames, and grasshoppers. At the end, she showed us some very complex models of a peacock, jack-in-the-box, panda bear and T-Rex. All were made from a single sheet of paper, without a scissors.	19
10/6/2010	<u>Toddler Storytime - Family</u>	24
10/6/2010	<u>All Ages Storytime - Family</u>	37
10/6/2010	<u>Afterschool Library Club</u>	16
10/6/2010	<u>Frank Lloyd Wright Interiors</u> : How the furniture and interiors of FLW's houses reflect his philosophy. Evaluation: Dr. Boyd knows her stuff and her slides and comments were very educational.	34
10/7/2010	<u>Baby Storytime</u>	46
10/7/2010	<u>All Ages Storytime - Family</u>	43
10/7/2010	<u>'Tween Sock Puppet Workshop: Homeschool Edition</u> : Creation of sock puppets!	3
10/7/2010	<u>'Tween Sock Puppet Workshop: After-School Edition</u> : Creation of sock puppets using a variety of art supplies (mostly leftovers from other programs)	9
10/8/2010	<u>Bi-lingual Storytime</u> : Theme of fall foods (apples, pumpkins, etc.)for books and songs, also including a jack-o-lantern craft	32


10/9/2010	<p>PAWS to Read : READ teams came to the library for PAWS to Read! Children signed up for 15-minute time slots to read one-on-one with a trained therapy dog.</p> <p>Evaluation: Another awesome day of PAWS to Read! The kids love it. We had a waiting list again, but we were able to accommodate most people plus a couple of walk-ins. I took a bunch of pictures (Hooray! I remembered to bring the camera!); they're on the staff photo gallery.</p> 	15
10/11/2010	<p>Teen Advisory Committee : Volunteers to test unreleased video game, voting for Feb. program, 90s cartoons to be included in Jan program, geocaching program for next summer, rug purchase, materials suggestions, TAC video, questions by Pamela regarding gaming consoles for check-out. Evaluation: A good sized group today & they gave very thoughtful answers to Pamela's questions about gaming console checkout. They were excited about choosing cartoons for a program in January, but too shy to film a TAC commercial--unanimous vote to wait for our 2 very outgoing & creative members who were absent today, who gave most of the ideas for filming at the last meeting.(unfortunately, the HS's DDR group meetings are on Mondays as well.)</p>	7
10/12/2010	<p>Big Kids Storytime: Monkeys : Hello Song Meet the Meteorologist (puppet) and introduction of theme Book: Goodnight Gorilla Fingerplay: Five Little Monkeys Book: Monkey and Me Song: Bean Bag Rock Book: Gladys Goes Out to Lunch Song/Flannel: Little Bird Book: Goodnight, Me Song/Flannel: Aiken Drum Craft: Monkey Paper Bag Puppets</p>	29
10/12/2010	<p>Ebay Basics : 2nd class (of 3, went over how to sign up on Ebay, how to set up PayPal account, how to look at feedback, etc.</p>	11
10/12/2010	<p>Adult Book Discussion : Discussion on "The Immortal Life of Henrietta Lacks" by Rebecca Skloot.</p>	4
10/12/2010	<p>Tween Knitting : Knitting practice and instruction Evaluation: These knitters are on fire! We've got a lot of hats going, plus some multi-color projects.</p>	14
10/12/2010	<p>Toddler Storytime: Monkeys</p>	39
10/13/2010	<p>Toddler Storytime - Monkeys</p>	33
10/13/2010	<p>All Ages Storytime - Monkeys</p>	35
10/13/2010	<p>Books & Brownies: Meridian</p>	4

10/14/2010	Mystery Book Discussion : Discussion of Louise Penny's "Still Life."	4
10/14/2010	Krafty Kids : Halloween themed crafts to make and take.	67
10/14/2010	Baby Storytime	37
10/14/2010	All Ages Storytime - Monkeys	12
10/15/2010	Library Tour : A "behind the scenes" tour and introduction to our collection to a group of homeschooled preschoolers. Time for browsing and checkout. Evaluation: Very easy. Bertha, the staff lounge and Smaug were the biggest hits! The group joined the Bilingual storytime after the tour.	12
10/15/2010	Bilingual Storytime	45
10/15/2010	Origami Workshop 15 : All models were covered, depending on the skill level of the participants. Families, old and young alike attended this workshop. 	23
10/16/2010	Origami Workshop 16 : Last workshop, with many calls from others who wanted to reserve future times. Ruthanne also demonstrated some models not part of the community project, like a fox and bouquet of flowers. We hope to set up future workshops with Ruthanne, due to the high demand! Evaluation: "Love doing it. The instructor is very patient and organized. Lots of Aha moments. Great!"	26
10/18/2010	Tween Banned Books Club : Our book for tonight was "Scary Stories to Tell in the Dark." I set up a campfire-type atmosphere, and we "grilled" hot dogs (I brought in my panini press from home) for dinner. We discussed the book while we ate, and after dinner, we had "walking s'mores" (Dixie cups full of a mix of Golden Grahams, chocolate chips, and mini marshmallows), turned out the lights, and sat around the campfire (I borrowed SCLS's electric indoor fire pit-- very cool!) and read some selections out of one of the sequels to tonight's book, using a flashlight.	14
10/19/2010	Big Kids Storytime: Cats	24
10/19/2010	Ebay Basics : The 3rd of 3 classes, detailing how to go about putting an item on Ebay, how to complete a sale, and security.	10
10/19/2010	Tween Knitting : Knitting instruction and practice. We started dishcloths today, which are allowing us to practice increasing and decreasing.	13
10/19/2010	Toddler Storytime: Cats	36
10/20/2010	Toddler Storytime - Cats	38
10/20/2010	All Ages Storytime - Cats	37

10/20/2010	After School Library Club : Paris Theme. Read books set in Paris - Dodsworth in Paris, The Moon Was the Best. Booktalked other books set in Paris. Watched the film, "The Red Balloon". Take home project - Paris cafe scene to fill in. Snack: croissants.	13
10/20/2010	Creative Writing Group : Critiquing each other's work; Kathy offers professional guidance and info on writing technique, etc.	9
10/21/2010	Baby Storytime	48
10/21/2010	All Ages Storytime - Cats	28
10/21/2010	Adult Book Discussion : Discussion for "The Immortal Life of Henrietta Lacks" by Rebecca Skloot. Evaluation: Good discussion. Because it was such a large group, we went around the table and everyone got a chance to voice their impressions of the book. Then, launched into an informal discussion. Group hit upon all important points for which I had question prompts. Served coffee and donuts, which were very popular (perhaps include more snacks and drinks in the future?). Showed Flickr slideshow of book related photos, via the projector, at the end. Group seemed to appreciate this (another reason to use Archer Room in the future?).	17
		
10/21/2010	'Tween Novel in an Hour : We read a Boxcar Children mystery using the Novel in an Hour technique (break the book into "chunks" and each person reads one chunk, then everyone reports back about what was in his or her chunk). Evaluation: The only prep needed for this program is securing multiple copies of a book. Easy! I'd love to do this with a larger group, so we can jump into a longer book.	5
10/21/2010	Zen Art : "What Makes a Painting "Zen."	8
10/22/2010	Bilingual Storytime	26
10/23/2010	Stories & Yoga	8
10/25/2010	Bean Appetit : Shannon Seip, co-owner of Bean Sprout and co-author of "Bean Appetit" presented a parent-child cooking workshop. The kids made the very hungry caterpillar using rice paper and a chicken and avocado stuffing. They also made chocolate lollipops.	39
		
10/26/2010	Toddler Storytime: Halloween	40
10/26/2010	Big Kids Storytime: Halloween	20
10/26/2010	'Tween Knitting Club	13
10/27/2010	Toddler Storytime - Dogs	34
10/27/2010	All Ages Storytime - Dogs	43
10/28/2010	Baby Storytime	28
10/28/2010	All Ages Storytime - Dogs	36

10/28/2010	<p>Rainbow Magic Fairies Party Evaluation: Today was a no-school day, and I wanted to offer a program for school-age kids that was not Halloween-related. Mission accomplished. Nasco (in Fort Atkinson) is my new favorite store... I scored the box of gold matboard there for next to nothing in the "seconds" area. This was a prep-intensive program. I capped enrollment at 40 to keep things manageable.</p> 	47
10/28/2010	<p>Haunted House set up : Creating the Haunted House (3 rules: no tape on painted walls, no blood/paint on carpet or tables, tables are wobbly for standing--be careful!)</p>	42
10/29/2010	<p>Bilingual Storytime</p>	16
10/29/2010	<p>Halloween Storytime & Costume Parade</p>	130
10/29/2010	<p>Haunted House : Tour the Haunted Library--lights on version for first 15 minutes. (Youth Center created a laboratory dissection scene of a girl who died from eating too much candy.)</p> 	508
Number of Programs / Total Attendance		
	Children's	53 / 1517
	Teens	4 / 561
	Adults	10 / 137
Grand Total		67 / 2215

3. LIBRARY EXHIBITS

Location	Exhibit	Artist/Collector
Lobby display case	Middleton Historical Society 	Kathy Olson—Point person
Picture rail	Photography	Vince Carter

4. DIRECTOR'S COMMENTS

Library Use Highlights for October 2010

Comparing circulation numbers is not the end-all for measuring library activity; however, it is one of the most widely recognized. In the past 6 years, year to date circulation has increased by 55.5%. Teen materials showed the greatest increase in the past 6 years at 46%; followed by children's at 38%; and adult at 21%. In October of 2010, MID borrowed 19,123 items from other LINK libraries and loaned out 18,451 items to other LINK libraries.

Other measurable numbers we track include programming attendance; such as, event attendance: MID hosted 67 programs with 2,215 participants last month; patron traffic patterns: MID averages over 1,000 visitors; and study room use: MID patrons booked the room 443 times and spent over 700 hours in the rooms last month.

There are other ways the Library contributes to the health and well-being of the community that are not logged. For instance, we are not able to record how many in-house uses of magazines, newspapers, listening station, public phone and reference books. The public's use of these valuable resources cannot be counted, but should be recognized.

5. STAFF DEVELOPMENT: MEETINGS AND CONTINUING EDUCATION

Date	Staff	Title
10/1/2010	Svetha, Kathy, Sarah G.	Koha Webinar : Codes
10/1/2010	Sarah G.	Koha Webinar : Linking
10/6/2010	Pamela	City Common Council : Capital Improvement Project presentations by department heads. Question and Answers followed. Library's only request for 2011 is \$180,000 for the Materials Handling System for Phase III of the RFID project.
10/7/2010	Peter Matiash, Katie Adkins	Managing Security in the Library : Library security and safety presented by Warren Graham, an authority on day to day library security procedures.
10/13/2010	Pamela	City Council Finance Committee meeting : Review of the operational budget. Finance committee completed their review for the council, at large.
10/19/2010	Amanda	ALA/Booklist Webinar: Reluctant Readers : An hour-long webinar on great books for reluctant readers. The focus was mainly on teen materials and readers, but the principles transfer well to any age group.
10/20/2010	Sarah Hartman	Koha Linking Hands-On Training Workshop : Hands-on training for creating BSEs, adding and editing item records, and changing item statuses in Koha.
10/20/2010	Pamela	Interview for SLIS : Kristine K. is a student at the University, doing a research paper on using "Service Learning" model in public libraries. Lots of libraries use volunteers and participate in community service work, but service learning involves taking the work to another level, including reflection, diversity and teaching.
10/20/2010	Pamela and Gurdip	Common Council--Finance Committee : First stab at cutting Capital Improvement Projects throughout the city.
10/21/2010	Elizabeth I. Bauer	Trails to Innovation: Embracing change, enjoying the adventure - An SCLS Learning Day : A Session on the change process, both personal and professional; a Library Advocacy discussion, presented by Mark Ibach and Jean Anderson (SCLS) with small group discussion; and service area small group discussions.
10/22/2010	Amanda	ALSC Strategic Planning : Every five years, ALSC develops a new strategic plan, building on their existing one. Twenty ALSC members (the Board and the Priority Group Consultants) met with a consultant this weekend and completed the newest plan.
10/26/2010	Elizabeth I. Bauer	SCLS Delivery Materials Handling Sub Committee Mtg. : 1. Tour of Delivery facility and discussion of how pre-sorting one letter (M) doubled the speed of delivery sorting. 2. Discussion of pre-sorting being extended to all SCLS libraries. 3. Discussion of Delivery statistics. 4. Discussion of creating time study to compare staff time devoted to incoming delivery, from unpacking to shelving holds. 5. Discussion of how Koha will change work flow and the impact of RFID.
10/27/2010	Pamela and Gurdip	City Council Finance Committee meeting : Final review of 2011 Operational and Capital Improvement Budgets. CIP down to less than \$2 million. Proposals will be presented to the full council next week and published for public review.
10/28/2010	Elizabeth I. Bauer, Barbara Henderson	SCLS Koha Circulation Hands-On Training : This is the first of two hands-on training for the next generation Koha ILS.
10/29/2010	Pamela	Library Advocacy Every Voice Makes a Difference : Tools and resources that are available for Frontline advocacy, that we are comfortable doing.

6. LIBRARIANS' REPORTS

Liz Dannenbaum, Head of Adult Services Librarian

One of our most successful "programs" doesn't get recorded on the Event Evaluation page due to DPI guidelines. But our half hour Computer/Technology One-on-Ones serve a real need in our community.

Organized and offered primarily by staff member Emily Goad, these sessions give library patrons an opportunity to work with a librarian to set up email accounts; scan documents; find full text magazine articles online, and send email attachments (among other things). We offered 10 sessions in October; they all filled; and the response has been gratifying.

Emily, Sarah H., and practicum student Walker Evans have been working on an eBook/Overdrive class which will be held December 3; already two people are signed up for it.

Weeding, ordering, and preparing for Koha continue. We also collected Reference statistics online from October 24 through October 30.

One task I haven't mentioned in these reports is serving as a Notary Public for the library. Every month I notarize documents for the public; this month I assisted patrons twice. It's just another nice thing this library offers.

Elizabeth Bauer, Head of Circulation Services

October has been very busy, between resumption of story times, lots of holds to process, lots of returns, Koha training, and my work on the Koha Migration Committee testing new software specifications. Barbara and I attended our first hands on training of the Koha circulation system, and are both very excited about training staff in November and December.

I have attended several SCLS workshops, SCLS Committee Meetings, and will attend another Koha hands on training, and am attending the Wisconsin Library Association (WLA) Annual Conference the first week of November. I find workshops, system level meetings and conferences very helpful and satisfying; it reminds me of the focus of our mission as librarians, and I am always able to obtain valuable information or training ideas that I can bring back to the library to implement or pass along.



A Cleared Workroom!

**Circulation Pages worked hard to reshelve all returned items. Good work and Kudos to:
Lucas Schneider, Anthony Rodriquez,
Nevedita Nair, Lisa Figge
and Kathleen Javenkoski.**

Rebecca Van Dan, Head of Youth Adult Services Librarian

In October, I focused quite a bit on weeding the rest of the Teen hardcover fiction, the Spanish collection, and Teen dvds. Shawn Brommer from South Central requested GLBTQ library resources for a community Anti Bullying workshop (in response to the recent rash of suicides by gay teens) and we sent a packet of our GLBTQ bookmarks. We were also contacted by a group of SLIS students researching the GLBTQ resources we offer here and we will be meeting with them in early November. We are working again with the Key Club from the High School to set up the Haunted House for the library, I went online to listen to the Koha webinars this month in preparation for our January transition, and we ordered both a new rug and a new table for the Teen section this month which opened up the space considerably. A few more volunteer spaces opened up this month, so it has been nice to finally get through a lot of the names on the waiting list. Teen displays this month: Mock Mockingjays, Keep Troying, Hauntingly Creepy.



Svetha Hetzler, Head of Children's Services Librarian

In October, we stayed busy planning and presenting our fall programs. I am finalizing plans for January and February programs and will be creating fliers next month.

The materials that were ordered have been coming in so we spent a lot of time filling out cataloging slips and checking in new materials. I have been weeding ++ non-fiction materials using weeding reports based on average circulation. We have two book displays this month, apples and monsters. The monsters display ties in with our Monster DIY activities.

The reading nook that was ordered this summer arrived and I love it! I often find families sitting and reading in this cozy spot and it is a great place to display our new books and highlight collections. I ordered cushions for the reading nook which should arrive soon.

Angie Manderfeld began her substitute Page II position in Youth Services this month and we are pleased to have her in our department.

Patrick Williams, Head of Information Technology

No report.

Sarah Hartman, Technical Services Librarian

We're still dealing with a very large volume of incoming new materials while trying to prepare for Koha. As our designated trainer for the cataloging module of Koha, I attended the required hands-on training workshop on linking. While many features are still in development, the workshop gave me some good information that will help me prepare to train other library staff who link materials. The lack of a way to batch change item statuses is the biggest problem in my opinion, but system staff believe they will have that feature developed by the end of December. Development is also needed for spine labels. The only thing they could tell us about that is that we'll likely be able to use Dymo printers.

Amanda Struckmeyer, Youth Services Librarian

This month, I weeded in the paperback collection and the juvenile nonfiction section. I'm working on making sure items have the correct collection codes, so the transition to Koha is as smooth as possible.

We had a lot of new materials arrive this month in all juvenile collections.

The new 'Tween Games Computer is up and running, and it is already drawing in many patrons.

A new 'tween display shelf arrived this month, which allows us to prominently feature 'tween books. Previously, we did not have a dedicated 'tween display area, so this is a great addition!

I took on the role of newspaper liaison this month, which involves submitting information on behalf of all staff. This has streamlined our communications with the newspaper significantly.

My biweekly newspaper column, "Booking It," was written and submitted to the *Middleton Times Tribune*. I also continued my work as the treasurer for the board of the Friends of the Cooperative Children's Book Center.

On the national level this month, I reviewed one new book for *School Library Journal*. I continued to serve Priority Group Consultant for the Association for Library Services to Children (ALSC), a division of the American Library Association. Between conferences (January and June), this involves communicating with committee chairs and the ALSC Board of Directors to answer questions, assist with procedures and planning, and oversee committee activity. This month, I traveled to Chicago for a weekend meeting to work on ALSC's strategic plan.

7. SOUTH CENTRAL LIBRARY SYSTEM MEMBER NEWS

"In August the Marshall Public Library requested reimbursement from the Waterloo Public Library for serving residents of the city of Waterloo. Waterloo is in Jefferson County and the Mid-Wisconsin Federated Library System (MWFLS). Changes to Wisconsin Statutes 43.12 in 2006 require adjacent counties to reimburse libraries for usage by residents who do not maintain a library, but not for those residents of municipalities with a library. Waterloo declined to make any payment. Consequently, Marshall has decided to require Waterloo residents to purchase an annual card at \$50.00 per family to use the Marshall library. This will become effective January 1, 2011.

Under Wisconsin Statutes 43.17(11) if a library refuses to honor the library cards from an adjacent library system, representatives from the two library systems must meet annually to "discuss the resulting lack of services to the affected borrowers and the costs of providing such services." There are two other libraries within SCLS that have similar situations: Marshfield which charges Marathon County residents for cards, and Mount Horeb which charges municipalities in Iowa County for cards. SCLS already has meetings regarding these two situations, and will add a meeting with MWFLS for the Marshall situation."

~ SCLS Director Martha Van Pelt

8. AGENDA ITEMS

2011 Capital Improvement Project: City support for Phase III of RFID project

City Council's Finance Committee requested that the Library Board contribute an additional \$20,000 towards the cost of Phase III. Phase I (\$30,000) and Phase II (\$20,000) have already been covered by the Library's 204 Funds.

We'll review the anticipated account balances in the 204 Funds, as well as other options, including unspent allocations of \$8,000 from our 2010 Capital Improvement Project for a self checkout station.

Consideration to Revise the Library's *Gift and Special Account Policy*:

IV. Special Library Funds

- (A) The **Lost-Damaged Book Fund Reimbursements Account**, designated as 204-4519-00 on the City of Middleton's Income Statement as maintained by the Finance Director, is where receipts from fines, fees, and copier income are deposited. Miscellaneous income, ~~such as that from rental of space on the lower level to the South Central Library System and the annual commission from the lobby pay telephone~~, are also deposited here. This account may be used to pay for replacement copies of library materials, photocopier supplies and services, contracts for rental collections, special orders of library materials, library program enhancement, miscellaneous items of furniture and equipment that do not require bids or capital requests, and any other items deemed appropriate by the library board. The Library Board may decide to transfer a portion of the **Lost-Damaged Book Reimbursements** Fund account to an endowment fund whenever the balance exceeds \$10,000.
- (B) The **Library Gift Fund Account**, designated as 204-4851-00 on the City of Middleton's Income Statement as maintained by the Finance Director, is where monetary contributions from individuals and groups to the library are deposited. Gifts for a designated purpose will be expended within two (2) months of their receipt. Undesignated gifts may be allowed to accumulate over a longer period of time, until an appropriate use is determined. Money from the sale of real property, art objects, portraits, antiques, and other museum objects donated to the library will also be deposited in this account. The Library Board may decide to transfer a portion of the Gift account to an endowment fund whenever the balance exceeds \$10,000.
- (C) The **Dane County Fixed Cost Aid** fund, designated as 204-4372-00 on the City of Middleton's Income Statement as maintained by the Finance Director, is where the annual payment from the Dane County Library Service Facility Reimbursement Program is deposited. Any expenditures from this account require pre-authorization by the Library Board.
- (D) **Middleton Public Library Foundation Endowment Fund** was established in 2004 through the Madison Community Foundation for the purpose of focusing public attention on public library services, facilities and needs in the Middleton area; to promote the growth of the Middleton Public Library by developing and administering an active gift and memorial program for the library; and to stimulate and encourage gifts of funds, bequests, and endowments for the benefit of Middleton Public Library.

Adopted June 13, 1974
Amended October 9, 1975
Amended November 12, 1991
Amended January 13, 2004
Amended September 14, 2004
Amended November 9, 2010

Library Board sub-committee reports:

Committee will meet before the library board meeting at 5:30 p.m. to discuss the Dedication Night event.

Draft Press Release:

Join The Fold: Origami Mural Dedication Night Event

Everyone is invited to attend the Middleton Public Library Dedication Event for the *Join The Fold*: origami mural on Thursday, December 2nd at 6:30 p.m. The mural is the creation from many hands of hundreds of community members who folded over 3,000 models. The models were completed at workshops offered at the library and have now been assembled into one spectacular exhibit. The origami mural will be on permanent display behind the Circulation Desk on the main level at the Middleton Public Library.

The evening will focus on origami through several venues, beginning at 6:30 p.m. with a short presentation and recognition of the participants and sponsors on the Main Level of the Library. The presentation will be followed by a *Meet the Artists* session on the Main Level of the Library, with the mural's designers, internationally-known local artist, Ruthanne Bessman and three-dimensional designer Shirwil Lukes. Also on the Main Level, in the storytime room, there will be a 7 p.m. showing of the documentary film, *Between The Folds*, which chronicles 10 stories of "several fine artists and theoretical scientists who abandon more conventional career path to forge lives as modern-day paper folders. Through origami, these offbeat and provocative minds are reshaping ideas of creativity and revealing the relationship between art and science."

The Library Board and Staff will be hosting a reception featuring locally prepared "edible origami" in the Archer Rooms on the lower level; and don't miss the exhibit in the front lobby, featuring artwork from school children from Chiba, Japan and presented by the 2010 Goodwill Delegation and the 1,000 paper cranes mobile created by Ruthanne Bessman, hanging near the circulation desk.

Everyone attending will have the opportunity to take home a model created by community artists during the workshops, register for future origami workshops to be held at the Library, and to learn more about local and national paperfolding organizations.

Support for this project was made possible, in part, through The Japan Foundation/Center for Global Partnership, Pleasant T. Rowland Foundation, Dane County Cultural Affairs Commission, Overture Foundation, Evjue Foundation, Inc., Capital Times, Harbor Athletic Club, and through generous gifts of individuals in the community and local corporations and businesses.

Report from the Personnel sub-committee.

Closed Session: The Library Board will convene into closed session in accordance with section Wisconsin State Statute 19.85(1)(c): regarding employee compensation and performance evaluation data.

December Joint Library Board Meeting with City Council and County Officials:

December 14, 2010 at 5:30 p.m.