

# MIDDLETON PUBLIC LIBRARY



## Library Board Minutes Archer Rooms (lower level) December 14, 2010

Members present: Brar, Clay, Gillman, Hammes, Kozich, Smith, Westbury

Members absent: Shoemaker-Allen, Soeteber

Staff present: Westby

City Administrators present: Davis, Sonnentag

Call to Order: by President Kozich, at 5:50 PM

### Minutes:

Moved by Smith, seconded by Gillman, to accept and approve the meeting minutes from November 9, 2010. Motion carried unanimously.

### Expenditures Report:

Moved by Gillman, seconded by Smith, to approve the November, 2010, Expenditures Report, amended to re-designate a disbursement for \$16K from RTI (original payee) to ITG (the correct payee: an expense associated with funding for RFID Phase II). Motion carried unanimously.

### Monthly Reports:

Review and discussion of Director's Report, Librarians' Reports, and other Library-related reports.

From the Director's Report, the following highlights: 1) Total circulation in November, 2010, was slightly higher (the by less than 1%) than in November, 2009. Total year-to-date circulation in 2010 remains slightly greater (+ 1%) than circulation for the same year-to-date period in 2009. 2) Self service checkout accounted for 42% of transactions in November. 3) Dynix holds (reflecting cross-library transactions) **from MPL** totaled 18,376 items, and those **to MPL** totaled 18,932 items. 4) 49 programs were provided, attended by 1094 patrons. The great majority of programming was for children (39 programs, attended by 954 patrons). 5) 30,504 visits to the Library were counted in November, 2010, compared to 28,345 visits counted in November, 2009, representing a true-count increase of 7.6%. 6) The 2011 MPL budget total will be \$1,777,879 (\$93,256 [= 5.5%] greater than 2010). Roughly \$41,000 and \$48,000 of the total increase will come from City appropriation, and County operating expense reimbursement programs, respectively. 7) \$160,000 of the cost of Phase III of the RFID project will be funded by capital improvement allocation from the City.

### Business:

Moved by Brar, seconded by Gillman, to amend the Meeting Room Policy, revising the location where reservations must be made, changing the closing time, and modifying the text in minor ways. Motion carried unanimously.

President Kozich summarized the dedication event for the Origami Mural installation. Approximately 160 persons attended the event.

A report from the Evaluation Subcommittee was deferred to a future meeting.

Moved by Smith, seconded by Brar, to convene into closed session in accordance with Wisconsin State Statute section 19.85(1)(c) to consider issues related to employee compensation. Motion carried unanimously. Moved by Smith, seconded by Hammes, to exit closed session, returning to open session. Motion carried unanimously.

Moved by Hammes, seconded by Clay, to adjourn. Motion carried unanimously. Adjourned at 7: 35 PM. Next meeting January 11, 2011.

Respectfully submitted by,

John Westbury, Secretary

*Note: These minutes were prepared by John Westbury. They are based on his notes as recorder and are subject to change at a subsequent meeting.*