

MIDDLETON PUBLIC LIBRARY



Library Board Minutes Archer Rooms (lower level) February 8, 2011

Members present: Clay, Gillman, Hammes, Kozich, Shoemaker-Allen, Smith, Soeteber, Westbury
Brar at 7 P.M.

Staff present: Westby

Call to Order: by President Kozich at 6:30 PM

Minutes:

Moved by Smith, seconded by Gillman, to approve minutes of December 14, 2010. Motion carried unanimously.

Moved by Gillman, seconded by Hammes, to approved minutes of January 11, 2011. Motion carried: 7 Yes, 1 Abstain

Operating Expenditures Report:

Moved by Gillman, seconded by Shoemaker-Allen, to approve the January, 2011, Operating Expenditures Report. Motion carried unanimously.

Monthly reports:

Review and discussion of Director's Report, Librarians' Reports, and other Library-related reports.

From the Director's Report,

(1) Circulation for January, 2011, was 6.5% below that for the same month in 2010. Decreases in circulation were distributed relatively equally across all patron groups (adult, young adult, and children). Dynix holds (cross-library borrowing, from and to MPL) were also reduced though only by about 3% relative to January, 2010. No visit total was reported. Self service checkout accounted for almost 37% of processed items (22962/62296)

(2) Total programs and attendance for the month were 50 and 1052, respectively. Most programs were for children (43/50), accounting for 950 of 1052 attendees.

(3) Full migration to the new Koha circulation system, originally schedule for Jan. 17, was cancelled by South Central Library System, and no new projected date is yet available. Estimates refer to July, 2011, at the earliest.

(4) Leaking of the roof due to ice accumulation has been observed, and is being managed by a roofing contractor

(5) RFID tagging of adult materials has been completed.

(6) A two-part video record of the Origami mural project (*Dimensions*) was viewed. A forthcoming article describing the project will be published in the March, 2011 issue of The Paper, Origami USA.

Business:

Moved by Gillman, seconded by Smith, to approve the MPL State Annual Report to the Wisconsin Dept. of Public Instruction, amended to show a correct address

For Smith. Motion carried unanimously.

Moved by Smith, seconded by Westbury, to approve minutes of Personnel Subcommittee meetings on December 13, 2010, and January 4, 2011. Motion carried : 3 Yes, 5 Abstain (Only 3 members of the subcommittee were present and sufficiently knowledgeable to vote.)

Moved by Gillman, seconded by Shoemaker-Allen, to convene into closed session in accordance with Wisconsin State Statute 19.85(1)(c), regarding employee compensation and performance evaluation data. Motion carried unanimously.

Moved by Smith, seconded by Brar, to re-convene in open session. Motion carried unanimously.

Moved by Shoemaker-Allen, seconded by Soeteber, to adjourn. Motion carried unanimously. Meeting adjourned at 7:34 PM.

Next meeting March 8, 2011.

Respectfully submitted by,

John Westbury

Note: These minutes were prepared by John Westbury. They are based on his notes as recorder and are subject to change at a subsequent meeting.