

MIDDLETON PUBLIC LIBRARY



Library Board Minutes Archer Rooms (lower level) March 8, 2011

Members present: Brar, Clay, Gillman, Kozich, Shoemaker-Allen, Smith, Westbury
Absent: Hammes, Soeteber

Staff present: Westby

Guests: Staff member Jennifer Das and member of the Boy Scouts Ryan Das (working on his communication badge)

Call to Order: by President Kozich at 6:30 PM

Minutes:

Moved by Gillman, seconded by Smith, to approve minutes of February 8, 2011. Motion carried unanimously.

Operating Expenditures Report:

Moved by Smith, seconded by Shoemaker-Allen, to approve the February, 2011, Operating Expenditures Report. Motion carried unanimously.

Monthly reports:

Review and discussion of Director's Report, Librarians' Reports, and other Library-related reports.

From the Director's Report,

(1) Circulation for February, 2011, was 5.7% below that for the same month in 2010. Decreases in circulation occurred in adult (-10%) and young adult materials (-16%), but not in children's materials (+3%). Year to date circulation was -6.2% below that in 2010. Self service checkout in February accounted for almost 36% of processed items (20561/57801). Dynix holds (cross-library borrowing, from and to MPL) were also reduced by about 12% relative to February, 2010.

(2) Total programs and attendance for the month were 60 and 1164, respectively. Most programs were for children (49/60), accounting for 986 of 1164 attendees.

Total visits were 26,159, compared to 27,615 in February, 2010.

(3) New security gates are to be installed.

(4) State-level discussions (involving the Dept. of Administration) are underway to support a new/extended BudgetNet contract (to connect as many public libraries as possible at a 20 Mbps rate)

(5) Communication was received from the Madison Community Foundation, stating that approximately \$7800 is available for distribution in 2011.

Business:

A direct-link, real-time phone conference was conducted with Jon Cameron of the Municipal Economics and Planning Division of Ruekert & Mielke, Waukesha, to outline and discuss the purposes and possibility of Library Impact Fees associated with projected housing developments in Middleton.

Moved by Shoemaker-Allen, seconded by Smith, to approve a vacation carry-over request (Rausch) from 2010 to 2011. Motion carried unanimously.

Consequences of the so-called Budget-Repair Bill relating to annual fiscal maintenance of effort for MPL were discussed.

Moved by Smith, seconded by Gillman, to convene into closed session in accordance with Wisconsin State Statute 19.85(1)(c), regarding employee compensation and performance evaluation data. Motion carried unanimously.

Moved by Gillman, seconded by Smith, to re-convene in open session. Motion carried unanimously.

Moved by Shoemaker-Allen, seconded by Clay, to adjourn. Motion carried unanimously. Meeting adjourned at 7:48 PM. Next meeting April 12, 2011.

Respectfully submitted by,

John Westbury

Note: These minutes were prepared by John Westbury. They are based on his notes as recorder and are subject to change at a subsequent meeting.