

MIDDLETON PUBLIC LIBRARY



Library Board Minutes Archer Rooms (lower level) April 12, 2011 6:30 p.m.

Members present: Brar, Clay, Gillman, Hammes, Kozich, Shoemaker-Allen, Soeteber, Westbury (at 6:35 PM)
Absent: Smith

Staff present: Westby

Call to Order: by President Kozich at 6:31 PM

Minutes:

Moved by Gillman, seconded by Brar, to approve minutes of March 8, 2011. Motion carried unanimously.

Moved by Hammes, seconded by Clay, to approve minutes of April 7, 2011. Motion carried unanimously.

Operating Expenditures Report:

Moved by Brar, seconded by Shoemaker-Allen, to approve the March, 2011, Operating Expenditures Report. Motion carried unanimously.

Monthly reports:

Review and discussion of Director's Report, Librarians' Reports, and other Library-related reports.
From the Director's Report,

(1) Circulation for March, 2011, was 3.4% below that for the same month in 2010. Again, decreases in circulation occurred in adult (-6%) and young adult materials (-16%), but not in children's materials (+2.6%). Year to date circulation remains below that in 2010 (-5.2%). Self service checkout accounted for more than 35% of processed items (25762/68479). Dynix holds (cross-library borrowing, from and to MPL) were also reduced by about 7% relative to March, 2010.

(2) Total programs and attendance for the month were 37 and 991, respectively. Most programs were for children (28/37), accounting for 841 of 991 attendees. Total visits were 32,431, compared to 32,946 in March, 2010.

(3) A report was shared relating to employee perceptions of MPL and its strategic challenges, arising from a planning session conducted on March 30.

(4) KOHA migration is scheduled for April 18, 2011.

Business:

An addendum to the Library Impact Fee Study draft document was discussed. The underlying question is the appropriate level of aspiration for collection size and quality (enhanced versus excellent).

Collection size drives space, and ultimately the impact fee estimate itself. The consensus was that an excellent collection is most desirable, and in line with other standards already satisfied by Middleton Public Library.

A nominating committee for election of officers for 2011-2012 was formed (Brar, Gillman, Hammes, Kozich).

Library Board terms were reviewed. All terms begin in July. The current term of Clay extends to 2013.

Moved by Gillman, seconded by Brar, to adjourn. Motion carried unanimously. Meeting adjourned at 7:22 PM. Next meeting May 10, 2011.

Respectfully submitted by,
John Westbury

Note: These minutes were prepared by John Westbury. They are based on his notes as recorder and are subject to change at a subsequent meeting.