



**Middleton Public Library**  
**Library Board Minutes**  
**Archer Rooms (lower level)**  
**January 10, 2012**

**Members present:** Brar, Clay, Gillman, Hammes, Helmuth, Kubiak, Shoemaker-Allen, Soeteber

**Absent:** Irish

**Staff present:** Library Director Westby and Library Assistant II Rebecca Light

**Call to order:** President Shoemaker-Allen at 6:30 PM

**Approval of Minutes:** Moved by Gillman, seconded by Kubiak, to approve minutes of December 13, 2011 meeting with correction to date of January meeting to January 10, 2012, from January 13, 2012. Motion carried unanimously.

**Expenditure Report:** Moved by Brar, seconded by Gillman to approve December 2011 Library Expenditures Report. Motion carried unanimously.

**Monthly Reports:**

Director's Report -

Pamela, and Rebecca presented examples of library logo redesign for feedback from board. Overall reaction was positive. Work to continue.

Statistics

- Circulation numbers down slightly compared to December 2010. YTD is -4.28%, however Middleton Public Library maintained the second highest YTD circulation numbers in the system behind the Sequoya branch.
- New Head of Adult Services Librarian, Jim Ramsey began his duties on December 30, following the retirement of Liz Dannenbaum from the position.
- KOHA continues to be an area of concern. Investigation into fixes is ongoing. Possible alternative system is being discussed among other libraries dissatisfied with current system.

**Business:**

- Consideration to add the day after Thanksgiving 2012 to the Library Closure Schedule

After presentation of statistics from previous years, it was decided that numbers showed activity is historically good the Friday following the holiday, and did not merit closure. Hammes made a motion to deny the request for closure. Soeteber seconded the motion. 1 member opposed remaining open. Majority voted to deny request.

- Consideration of request to use the Library facility after hours for a Teen program on August 4, 2012

Hammes made a motion to approve the request after a more details addressing Board's concerns from the December 13th meeting. Gillman seconded the motion. After further discussion Hammes amended her motion with the following provisions to request:

- A child to adult ratio of no less than 1 adult to 10 participants
- At least one adult chaperone must remain awake at all times

Board voted to approve proposal with these stipulations. 2 members opposed the request. Motion carried by majority vote.

**Adjourn:** Moved by Gillman to adjourn, seconded by Hammes. Motion carried unanimously.

Meeting adjourned at 7:10 PM

**Next meeting:** Tuesday, February 7, 2012 at 6:30 PM as agreed on by Board because of possible conflict with scheduled February 14th date (Valentine's Day).

Submitted by, Chris Clay

*Note: Minutes were prepared by Chris Clay based on his notes and are subject to change or revision as requested.*