



**Library Board Minutes  
Archer Rooms (lower level)**

**March 13, 2012**

**Members present:** Clay, Hammes, Helmuth, Kubiak, Shoemaker-Allen,

**Absent:** Brar, Gillman, Irish, Soeteber

**Staff present:** Library Director Westby, Library Assistant II Rebecca Light

**Call to order:** President Shoemaker-Allen at 6:25 PM

**Approval of Minutes:** Moved by Hammes, seconded by Kubiak, to approve minutes of February 7, 2012 meeting. Motion carried unanimously.

**Approval of Minutes:** Moved by Kubiak, seconded by Hammes, to approve minutes of February 27, 2012 special meeting. Motion carried unanimously.

**Expenditure Report:** Moved by Helmuth, seconded by Kubiak to approve February 2012 Library Expenditures Report. Motion carried unanimously.

**Business:**

1. Moved by Hammes, seconded by Kubiak to revise Personnel Policy to be more consistent to other divisions of city government. Motion carried unanimously.
2. First reading and discussion of proposed revision to Meeting Room Policy. Scheduled for vote at the April 10th meeting.
3. Review of Open Meetings Law regarding electronic voting. No action required.
4. Discussion of impending new Middleton Board of Trustee officer selection. Nominating Committee to be appointed by Board President at the April 10th meeting.

**Adjourn:** Moved by Helmuth to adjourn, seconded by Kubiak. Motion carried unanimously. President adjourned meeting at 6:49 PM.

**Next meeting:** Tuesday, April 10, 2012 at 6:30 PM

Submitted by, Chris Clay

*Note: Minutes were prepared by Chris Clay based on his notes and are subject to change or revision as requested.*