



**Middleton Public Library Board Meeting
Minutes
October 9, 2012
Archer Rooms – Lower Level**

Members present: Brar, Clay, Gillman, Irish, Kubiak, Shoemaker-Allen, Soeteber

Absent: Hammes, Helmuth

Staff present: Library Director Westby, Library Assistant II Light

Call to order: Vice President Gillman at 6:32 PM

Approval of Minutes: **Moved by Brar, seconded by Shoemaker-Allen to approve minutes of September 11, 2012 meeting.** Motion carried unanimously.

Expenditure Report: **Moved by Brar, seconded by Shoemaker-Allen to approve September 2012 Expenditures Report.** Motion carried unanimously to approve expenditure report contingent upon the removal of the \$2,900 expense from Gordon Fleisch for the coin tower in the Copier Lease & Maintenance section.

Business:

1. Presentation of Director's Report. General discussion about the Middleton Citizen Satisfaction Survey.
2. Friends of the Library generously pledged \$8,000 to the Beyond the Page endowment.
3. Presentation and approval of a response letter to Constance Malak addressing her concerns about book availability.
4. No objections from the board for the request of funds from the Ralph J. Duncan Large Print Collection Fund in the amount of \$1,268.40.
5. **Motion by Brar, seconded by Irish to approve revisions to the Circulation Policy as proposed by Brendan Faherty, Head of Circulation Services.** Motion carried unanimously.
6. The annual invitation to local and county government officials will go out for the February 2013 meeting.

Adjourn: **Moved by Soeteber, seconded by Brar to adjourn the meeting.** Motion carried unanimously. Gillman adjourned meeting at 7:01 PM.

Next Meeting: Tuesday, November 13, 2012 at 6:30 PM

Submitted by Jill Kubiak

Note: Minutes were prepared by Jill Kubiak based on her notes and are subject to change or revisions as requested.