



**Middleton Public Library  
Board Meeting  
Minutes  
January 8, 2013**

Members present: Brar, Clay, Gillman, Hammes, Helmuth, Irish, Kubiak, Shoemaker-Allen, Soeteber  
Staff present: Library Director Westby, Library Assistant II Light

Call to order: President Hammes at 6:30 PM

Approval of Minutes: **Moved by Clay, seconded by Irish to approve minutes of November 13, 2012 meeting.** Motion carried unanimously.

Expenditure Reports: **Moved by Gillman, seconded by Shoemaker-Allen to approve November 2012 Expenditures Report.** Motion carried unanimously. **Moved by Irish, seconded by Gillman to approve December 2012 Expenditures Report.** Motion carried unanimously.

Business:

1. **Moved by Gillman, seconded by Soeteber to approve the 2013 Contract for Extension of Service with the Dane County Library Service.** Motion carried unanimously.
2. **Moved by Shoemaker-Allen, seconded by Clay to revise the 2013 closed dates for the library to include the day after Thanksgiving and New Year's Eve Day.** Motion carried unanimously.
3. An invitation will go out to Local Officials (City and County) to attend the February 12, 2013 social time and meeting.
4. Presentation of Director's Report. Received a grant for Daughters of Africa performance by Mixed Blood Theatre at the library. Ended the year with a .93% increase in circulation. There will be an all-staff in-service on January 14, 2013. There are a lot of programs schedule for January and February. Research will be done to try to increase attendance numbers for teen programming. Following a survey of participating libraries, the majority would like to continue using KOHA.

Adjourn: **Moved by Helmuth, seconded by Brar to adjourn the meeting.** Motion carried unanimously. Hammes adjourned meeting at 7:08 PM.

Next Meeting: Tuesday, February 12, 2013 at 6:30 PM (Invitation to local officials was postponed.)

Submitted by Jill Kubiak

Note: Minutes were prepared by Jill Kubiak based on her notes and are subject to change or revisions as requested.