



**Middleton Public Library Board Meeting  
Minutes  
June 11, 2013  
Archer Rooms on the Lower Level**

**Members present:** Clay, Gillman, Helmuth, Irish, Kubiak, Share, Shoemaker-Allen,

**Absent:** Hammes, Soeteber

**Staff present:** Library Director Westby, Library Assistant II Light

**Call to order:** Vice President Gillman at 6:30 PM

**Approval of Minutes:** Moved by Clay, seconded by Irish to approve minutes of May 14, 2013 meeting. Motion carried unanimously.

**Expenditure Report:** Moved by Shoemaker-Allen, seconded by Kubiak to approve May 2013 Library Expenditures Report. Motion carried unanimously.

**Business:**

1. Election of Library Board Officers 2013/2014. Approval as presented (President-Kubiak, Vice President-Clay, Secretary-Irish) moved by Shoemaker-Allen, seconded by Clay. Motion carried unanimously.
2. Consideration to change the date/time of regular library board meetings. Table discussion until Hammes is present, moved by Shoemaker-Allen, seconded by Share. Motion carried unanimously.
3. Second reading of the request by Young Adult Services for funding to sponsor an author visit. Janesville is interested in hosting a visit from Maggie Stiefvater as well. Funding not to exceed \$2600, moved by Shoemaker-Allen, seconded by Irish. Motion carried unanimously.
4. Request to delay opening the library until 12pm on a Friday in August for a staff in-service. Moved by Helmuth, seconded by Kubiak. Motion carried unanimously.
5. Review of proposed Capital Improvement Projects for 2014. Make space needs assessment top priority and present it to the City Council for approval, moved by Clay, seconded by Irish. Motion carried unanimously. Renovation of the public restrooms on the main floor of the library also given high priority and will be presented to the City Council for approval, including the addition of facilities to accommodate children, moved by Helmuth, seconded by Kubiak. Motion carried unanimously.

6. Presentation of the Director's Report. Included in the printed report was Dane County Library Board's proposed revision to the standards for public libraries in Dane County. Library staff will look into expanding the number of digital magazine titles available through Zinio. There will be another Trivia event on Saturday, October 5, 2013. Middleton will partner with Madison-West. It will take place at CUNA Mutual on Mineral Point Rd. The state Joint Finance Committee has voted to require a study of the public library systems by DPI and in collaboration with SRLAW.

**Next meeting:** Tuesday, July 9, 2013 at 6:30 PM

**Adjourn:** Moved by Share, seconded by Shoemaker-Allen. Motion carried unanimously. Vice President Gillman adjourned the meeting at 7:19 PM.

Submitted by Jill Kubiak

*Note: Minutes were prepared by Jill Kubiak based on her notes and are subject to change or revisions as requested.*