



**Library Board Meeting
Minutes
6:30 p.m.
Tuesday, December 9, 2014
Archer Rooms**

Board Members Present: Clay, Gillman, Helmuth, Irish, Smith, Tucker, West Blank

Absent: Gillman, Share, Soeteber

Staff Present: Director Westby, Library Assistant II Light

President West Blank Called the Meeting to Order: 6:30pm

Approval of Minutes of the October 14, 2014 meeting: Moved by Smith, seconded by Clay to approve the October 2014 meeting minutes. Motion passed unanimously.

Approval of Minutes of the November 11, 2014 meeting: Moved by Clay, seconded by Helmuth to approve the November 2014 meeting minutes. Motion passed unanimously.

Approval of October 2014 Vendor Report: Moved by Clay, seconded by Helmuth to approve the October 2014 Vendor Report. Motion passed unanimously.

Approval of November 2014 Vendor Report: tabled until next month (data unavailable).

Library Building Feasibility Study Update: Director Westby reported that several committees have already formed and met: the Building Steering Committee, the Future Trends Task Force, and a Question-Based Planning Committee comprised of Management Team members. Upcoming: public Listening Sessions on 1/19 and 1/27. Westby and West Blank encouraged board members to reach out to community members to draw attendance to both sessions. Several suggestions: create a downloadable information/publicity kit for board members to use, invite architects to the Feb board meeting following the Listening Sessions, and create an optional sign-in at the Listening Sessions to gather contact information from those interested in further involvement. No actions taken regarding the contract or fee schedule (docs not yet available).

Circulation Services Policy: Smith moved to accept the revised policy as presented, seconded by Clay. Motion passed unanimously.

Consideration to adopt new policies: Advocacy Policy, Sponsorship Policy, and Public Comments Policy Irish moved to accept all three policies, seconded by Smith. Motion passed unanimously.

Outreach Librarian: DIRECTOR WESTBY discussed the need for this position and outlined funding options.

Next meeting: January 13, 2015 – 6:30pm.

Adjourn: Moved by Tucker, seconded by Irish. 7:25pm

Minutes written by Rebecca Light based upon her notes and are subject to change.