



**Library Board Meeting  
Minutes  
6:30 p.m.  
Tuesday, January 13, 2015  
Archer Rooms**

**Present:** Board Members: Clay, Gillman, Helmuth, Irish, Smith, Soeteber, Tucker, West Blank.

**Absent:** Share.

**Staff:** Westby (Library Director), Light (Library Assistant II).

1. **Call to Order:** 6:30pm
2. **Approval of Minutes of the December 9, 2014 meeting (action item).** Moved by Clay, seconded by Irish to approve the December minutes. Motion passed unanimously.
3. **Approval of November 2014 Vendor Report (action item).** Moved by Gillman, seconded by Soeteber to approve the November Vendor Report. Motion passed unanimously.
4. **Approval of December 2014 Vendor Report (action item).** Moved by Gillman, seconded by Soeteber to approve the December abbreviated Vendor Report. Motion passed unanimously.
5. **Library Building Feasibility Study Update and Discussion: Public Listening Sessions are January 19<sup>th</sup> from 4-6pm and January 27<sup>th</sup> from 5-7pm, related surveys and related documents.** West Blank thanked everyone for volunteering to help promote the sessions. So far, board members report a good response from those contacted about the sessions. Please see the spreadsheet Helmuth shared for poster/handbill distribution. Board members discussed the format for the upcoming listening sessions, and will defer to the architect's recommended structure. Several members will be available to act as greeters and/or recorders on these dates if extra help is needed.
6. **2015 Dane County Service Agreement (action item):** Gillman moved to accept, seconded by Smith. Approved unanimously.
7. **December's Director's Report:** Director Westby noted the upcoming Read Together Middleton-Cross Plains community-wide read launch on January 19th, front page Middleton Times Tribune article on Marja Mills, Library Legislative Day, February 17<sup>th</sup> and the Bard on Broadway Friends Fundraiser on March 21<sup>st</sup> and the Middleton Media Maker Lab sessions. Feasibility related documents are available on the Library's website.
8. **Next meeting:** February 10, 2015 - 6:30 p.m. (with architects)
9. **Adjourn (action item):** 7:25pm. Gillman moved to adjourn, seconded by Soeteber.

*Minutes are based upon Light's notes, and are subject to change.*