



**Library Board Meeting
Minutes
Tuesday, February 10, 2015
6:30 p.m.
Archer Rooms**

Present: Board Members: Clay, Gillman, Helmuth, Irish, Smith, Tucker, West Blank.

Those Absent: Share, Soeteber.

Staff present: Westby (Library Director), Light (Library Assistant II), Sarah Hartman (Head of Tech Services), Amy Perry (Outreach Librarian).

Other Attendees: Jim Gersich and Tina Gordon (Dimension IV), Bob Seltzer (Building Committee).

Call to Order: 6:32pm

Public Comments: none.

Library Building Feasibility Study Update and Discussion: by Dimension IV. Public Listening Sessions, surveys, next steps and related documents (no action needed).

Gersich and Gordon provided an overview of public, staff, and board input received from the listening sessions and surveys, thus far. Recommended to develop Facilities Objectives and a Strategic Facilities Plan (SFP). The Building Steering Committee will follow to develop the objectives and SFP. Westby will schedule follow-up meetings.

[Note: Members of the Building Steering Committee are as follows: West Blank and Gillman (library board), Soeteber (library board and Middleton-Cross Plains Area School District), Kelley (City Plan Department), Rob Seltzer (community at large), Deb Haefner (South Central Library System), Light and Westby (library staff). Tucker and Helmuth (library board), and Williams, Van Dan, Hartman, Hetzler, Ramsey and Faherty (library management team) will also participate as time and schedules allow.]

Approval of the Owner & Architect Agreement with Dimension IV (action item): is still in legal review. It was tabled until next meeting.

Approval of Minutes of the January 13, 2015 meeting (action item): Moved by Gillman, seconded by Clay, to approve the minutes. Motion passed unanimously.

Approval of Vendor Report January 2015 and late December payments (action item): Moved by Gillman, seconded by Smith, to approve the vendor report and December payments. Motion passed unanimously.

Approval of Public Library Annual Report to the Department of Public Instruction, as presented (action item): Moved by Gillman, seconded by Clay, to approve the annual report, as presented. Motion passed unanimously.

President West Blank to appoint personnel subcommittee (no action needed): West Blank invites any board members to join this subcommittee. She will follow-up by contacting prospective members if needed.

Review of Director's Report January 2015 – Friends of the Middleton Public Library after-hours Fundraiser on March 21st (action item); Young Entrepreneur's Event (action item): There was no discussion regarding the Director's Report. Gillman moved to approve the after-hours fundraiser, seconded by Irish. Motion passed unanimously. Approval of the Young Entrepreneur's Event was tabled until next meeting.

Next meeting: March 10, 2015 - 6:30 p.m.

Adjourn (action item): Moved by Gillman, seconded by Smith. Adjourned at 8pm.

Minutes are based upon Light and Westby's notes, and are subject to change.