



**Library Board Building Committee Meeting
Minutes
9 am
Tuesday, December 8, 2015
Archer Rooms**

**Those present: Gillman, Haeffner, Reed, Seltzer, Soeteber, West Blank
Staff Present: Westby, Light**

1. **Call to order:** 9am
2. **Public comments:** none
3. **Approval of minutes:** n/a
4. **Common Council relations:** Rob asked what could be done to resolve the animosity with the common council over the building feasibility study. Reed suggested one-on-one conversations with the Mayor, City Administrator, Council President and the former Library Director. Steve agreed to contact each person report back at next week's meeting.
5. **Presentation to the Common Council:** There was discussion on how to frame the information from the study without overwhelming the common council with too much information. Pamela will seek an outside firm to assist with the creation of a slideshow. Rob, Rebecca and Pamela will meet to create an outline, with a focus on images and 2 to 3 words per slide. It was decided to keep the number of slides to 12-20 and possibly a short video. Rob will send video clips from the Aspen Institute Report – Rising to the Challenge, as examples of library user stories.
6. **New business:** none. Next meeting – December 12th at 11am.
7. **Adjournment:** 10:15 am

Minutes recorded by Pamela K. Westby, based on her notes, and are subject to change.