



**Library Board Meeting  
Minutes**

**6:30 p.m.**

**Tuesday, January 12, 2016**

**Archer Rooms**

**Board Members Present: Clay, Olson, Seltzer, Tucker, West Blank**

**Not Present: Helmuth, Irish, Soeteber**

**Friends present: D. McGuffey, L. Yu, K. Natoli, M. Lutz**

**Staff: Westby, Williams, Light**

**Public present: K. Clay (practicum)**

1. **Call to Order:** 6:39pm
2. **Public Comments:** none
3. **Joint meeting with the Friends of the Middleton Public Library Board:** President Natoli shared that the mission it to support the library. Last year, the Friends funded \$36,000 for library programming. This year's funding was \$38,000. The Friends' primary source of income is the book sales. Additional funding comes from letter solicitations, opportunities for sponsorship, fundraisers. Goal for this year: increase awareness of the Friends organization (increase membership by 10%, redo handout, increase acknowledgment at library events, brainstorm ways to 'value add' to the membership). Sales are still very consistent – haven't seen downward trend with ereaders, etc. Friends members are encouraged to attend the March 22<sup>nd</sup> City Council presentation.
4. **Old Business:**

**Building Committee Report:** Seltzer: we met this morning – good and productive meeting. The Building Committee is recommending that the board ask Dimension IV to consider the space between City Hall and the Senior Center. There was discussion regarding the presentation and the "funding mix" for a new facility and Library Impact Fees. The board reviewed a list of Wisconsin libraries that have impact fees (from 2011).

**Construction of ramp to the library staff entrance (possible action item):** Westby will appear at the Council's Finance Committee meeting on Jan 19<sup>th</sup> to provide an update on the project. The estimated project cost to build the ramp exceeds the original budget.

**Approval of Minutes of the December 8, 2015 meeting (action item):** Moved by West Blank, seconded by Clay. Motion passed unanimously.
5. **Approval of Vendor Report December 2015 (action item):** Moved by Clay, seconded by Seltzer. Motion passed unanimously.
6. **New Business:**

**Dane County Library Service Contract (action item):** West Blank moved to approve, Clay seconded. Seltzer asked how this differs from last year. Westby informed the Board that it is less than last year;

however, the funding formula is the same. Approval passed unanimously, Seltzer and Tucker provided signatures for this annual contract.

**Proposed Update to the Internet Policy (possible action item):** tabled.

**Library Board Report December 2015:** tabled.

**WLA Library Legislative Day:** Feb 9<sup>th</sup> at the Concourse Hotel, coincides with WLA's 125<sup>th</sup> anniversary and the kickoff event for legislative lobbying push. West Blank and Tucker volunteered to call their legislators with messages of support for the WLA-supported bill allowing libraries to use collection agencies to pursue payments for unreturned materials.

**Other:** Reviewed Contingency Fund and Financial Reports: Tucker summarized past council meeting – see City Council minutes.

7. **Next meeting:** February 12, 2016 - 6:30 p.m.
8. **Adjourn (action item):** Moved by West Blank, seconded by Clay 8:57pm

*Minutes are based on notes by Rebecca Light and are subject to change.*