



**Library Board Meeting
Minutes
6:30 p.m.
Tuesday, March 8, 2016
Archer Rooms on the lower level**

Members present: Clay, Helmuth, Olson, Seltzer, Soeteber, Tinglum, Tucker

Members absent: Irish, West Blank

Staff present: Faherty, Light, Williams

1. **Call to Order:** 6:32 p.m.
2. **Public Comments:** none
3. **Welcome newly appointed board member Trina Tinglum:** A warm welcome to Tina Tinglum!
4. **Approval of Minutes of the February 9, 2016 meeting (action item):** Moved by Soeteber, seconded by Clay. Motion passed unanimously.
5. **Approval of Minutes of the February 25, 2016 meeting (action item):** Moved by Soeteber, seconded by Clay. Motion passed unanimously.
6. **A. Transition of acting library director (action item):**
B. Possible Closed Session: The Middleton Public Library may convene into closed session in accordance with Wisconsin State Statutes sections 19.85(1)(c): Olson moved, Seltzer seconded. Seltzer moved to open session, Olson seconded. Seltzer moved to change LA II Light's title to "Administrative Librarian" and increase salary to \$52,245. Moved by Soeteber, seconded by Tinglum. Motion passed unanimously.
7. **Approval of Vendor Report February 2016 (action item):** Discussion of Lynda.com as new database addition. Cross-county reimbursement payments are in. Clay moved to approve the Vendor Report, Seltzer seconded. Motion passed unanimously.
8. **Old Business:**
 - A. **Building Committee Report:** Seltzer reported that the committee is in the process of building a presentation for the Common Council meeting on April 26th.
 - B. **Completion of the Emergency Roof Truss Repair:** It's complete! Join us for the "Raise the Roof" party on Thursday, 4-6pm.
 - C. **Staff Walkway Project Update:** No further action currently happening, open to board to consider. Discussion of talking to Mark Goad to work on public ramp railing component.
9. **New Business:**
 - A. **Proposed Update to the Internet Policy (action item):** This update adds verbiage to include handheld devices in the Internet policy. Olson moved to accept the updates as presented, Clay seconded. Motion passed unanimously.

- B. Proposed Update to the Circulation Policy (action item):** This updated concerns out-of-state borrowers – grey areas currently in policy. This new policy clarifies that out-of-state borrowers cannot get library cards. This has been the practice. Soeteber moved to approve the policy, Seltzer seconded. Motion passed unanimously.
- C. Library Board Reports:** Stats are down for the month due to roof closing. Staff have been hearing a lot of good comments from patrons about the library reopening. Faherty shared an SCLS letter in response to the LINKCAT dissatisfaction mark on our Annual Report.
- D. Request to create a permanent Friends Liaison (first hearing):** Seltzer's request. Friends are such an important part of this organization, we would both benefit from having a liaison on both boards (2 people). Clay: suggestion to have joint meetings at times. Patrick will inquire whether this is of interest to the Friends. We'll be prepared to make a motion on this next month after we receive this feedback.
- E. Request to host after-hours events:** (1) Request to host an evening event on the east end of the Terrace Parking Lot for a Stargazing Event for kids and families beginning at 9:30 p.m. on July 13th. (2) Request to host an after-hours event on Friday, September 2nd as one of the venues for the Greater Madison Jazz Consortium's Strollin Jazz Crawl. The request is to have the library open until 9pm. The Board approved both after-hours events.

10. Next meeting: April 12, 2016 – 6:30 p.m.

11. Adjourn (action item): 8:07 p.m.

Minutes recorded by R. Light based on her notes and are subject to change.