



**August 2016 Report
Presented at the September 13, 2016 Library Board Meeting**

1. STATISTICS

Circulation:

	Adult	YA	Juv.	Total	Year to Date
2016	35,656	4,628	25,868	66,152	454,573*
2015	35,163	4,767	25,947	65,877	495,494
2014	35,522	4,496	22,955	62,973	486,349

*2016 YTD numbers are impacted by the February roof repair closure

Self-Service checkouts:

	ITG	ITG#2	ITG#3	Total	% of total circ
2016	14,019	7,085	10,011	31,115	47%
2015	13,647	7,416	10,637	31,700	48.1%
2014	11,867	8,127	9,667	29,661	47.1%

Library cards issued:

	Adult	Juv.	Sr.	Org.	Total
2016	123	68	7		198
2015	112	68	11		191
2014	107	56	6		169

LINK holds:


	Loaned to	Borrowed from
2016	19,229	19,507
2015	20,362	19,037
2014	20,469	18,297

Walk-in device WI-FI connections:

2016	7,046
2015	4,968

Miscellaneous:

	ILL	Visits	Study rooms use	Fax
2016	71	35,338	613 Hours / 442 Bookings	71 sessions 185 pgs
2015	42	32,653	510.25 Hours / 370 Bookings	69 sessions 190 pgs
2014	55	31,424	557 Hours / 417 Bookings	85 sessions 221 pgs

2. LIBRARY PROGRAMS / TOURS / PROMOTIONAL ACTIVITIES		
8/1/2016	CD of the Month Club - August : Demonstrator, Brendan	31
8/1/2016	Make-it Monday : Demonstrator, Lori	54
8/1/2016	Techno Minutes : Demonstrator, Amanda Brzeszkiewicz	2
8/1/2016	Techno Minutes : Demonstrator, Amanda Brzeszkiewicz	1
8/2/2016	Storytime - S.M.A.R.T. Kids : Demonstrator, Lori	30
8/2/2016	Storytime - S.M.A.R.T. Kids : Demonstrator, Lori	45
8/2/2016	Mac Basics Part I : Demonstrator, Amanda Brzeszkiewicz	26
8/3/2016	Acts of Kindness Club : Demonstrator, Lori	5
8/3/2016	Pizza Taste Test : Demonstrator, Rebecca V. (with Felicia, Aidan, & anonymous helpful mom)	31
8/3/2016	Baby Lapsit Story time : Demonstrator, Betsy Bermant	20
8/3/2016	Toddler Tales and Tunes story time : Demonstrator, Betsy Bermant	40
8/4/2016	Toddler Tales and Tunes : Demonstrator, Betsy Bermant	30
8/4/2016	Tiny Tots story time : Demonstrator, Betsy Bermant	40
8/4/2016	Ed-ZOO-cation : Demonstrator, Lori & Patrick from Henry Vilas Zoo	95
8/4/2016	Slide Into A Good Book - School/Library Park Visit (Outreach) : Demonstrator, Amy Perry, Deb Dagitz (Elm Lawn), Nanci Marshall (Kromrey), Nichelle Galvan (Elm Lawn)	35
8/4/2016	Adult Craft Event - Decoupage Canvas Art : Demonstrator, Sarah H., Rebecca L. 	17
8/4/2016	Board Game Open Studio : Demonstrator, Sally	2
8/5/2016	Movie: Star Wars The Force Awakens : Demonstrator, Lori	32
8/5/2016	Bilingual Spanish-English Storytime : Demonstrator, Katy Shannon	20
8/6/2016	Quirky Talent Show : Demonstrator, Rebecca V.	3
8/8/2016	Gio's Garden library visit : Demonstrator, Amy Perry	4

8/8/2016	Bob Kann: MaGicEnergy : Demonstrator, Bob Kann	95
8/9/2016	Storytime - S.M.A.R.T. Kids : Demonstrator, Lori	30
8/9/2016	Storytime - S.M.A.R.T. Kids : Demonstrator, Lori	45
8/9/2016	Info Day - West Middleton (Outreach) : Demonstrator, Lori, Sarah Sampe	150
8/9/2016	Info Day @ Sunset Ridge Elementary School (Outreach) : Demonstrator, Amy Perry	133
8/10/2016	Info Day @ Northside Elementary (Outreach) : Demonstrator, Amy Perry	78
8/10/2016	Info Day @ Kromrey Middle School (Outreach) : Demonstrator, Amy Perry, Rebecca Van Dan, Katie Ganser	267
8/10/2016	Baby lapsit story time : Demonstrator, Betsy Bermant	20
8/10/2016	Toddler tales and tunes : Demonstrator, Betsy Bermant	40
8/10/2016	Info Day - Elm Lawn (Outreach) : Demonstrator, Lori	200
8/10/2016	Stop Motion Workshop : Demonstrator, Ashley Byers and Rebecca Van Dan	12
8/11/2016	YMCA @ Northside Elementary School (Outreach) : Demonstrator, Amy Perry	26
8/11/2016	Toddler Tales and Tunes : Demonstrator, Betsy Bermant	35
8/11/2016	Tiny tots story time : Demonstrator, Betsy Bermant	50
8/12/2016	Traveling Lantern: Vladimir goes for gold : Demonstrator, Derek, Taylor	46
8/12/2016	Splash Pad Visit (Outreach) : Demonstrator, Amy Perry	53
8/13/2016	End of Teen Summer Reading Picnic Finale : Demonstrator, Rebecca V.	55
8/15/2016	La Petite Fourier Camp (Outreach) : Demonstrator, Amy Perry	46
8/16/2016	Storytime - S.M.A.R.T. Kids : Demonstrator, Lori	32
8/16/2016	Storytime - S.M.A.R.T. Kids : Demonstrator, Lori	36
8/16/2016	Mac Basics Part II : Demonstrator, Amanda Brzeszkiewicz	20
8/17/2016	Techno Minutes : Demonstrator, Amanda Brzeszkiewicz	1
8/17/2016	Creative Writing Group : Demonstrator, Kathy Steffen	7
8/17/2016	Voss Haus (Senior and Disabled Section 8 Subsidy) (Outreach) : Demonstrator, Amy Perry	26
8/17/2016	Baby lapsit : Demonstrator, Betsy Bermant	25
8/17/2016	Toddler Tales and Tunes : Demonstrator, Betsy Bermant	45
8/18/2016	Toddler Tales and Tunes : Demonstrator, Betsy Bermant	36
8/18/2016	Tiny Tots story time : Demonstrator, Betsy Bermant	42
8/23/2016	Techno Minutes : Demonstrator, Amanda Brzeszkiewicz	1

8/23/2016	<u>Getting to Know Medicare</u> : Demonstrator, Jesse Grutz, The Retirement Classroom	30
8/24/2016	<u>Retirement Boot Camp: An Overview</u> : Demonstrator, Laurie Ellis-McLeod	17
8/24/2016	<u>Segoe Terrace (apartments for seniors & persons w/disabilities, section 8 affordable housing)</u> (Outreach) : Demonstrator, Amy Perry	25
8/25/2016	<u>Teen Pool Night</u> (Outreach) : Demonstrator, Amy Perry	40
8/25/2016	<u>Backpack Giveaway/Middleton Outreach Ministry</u> (Outreach) : Demonstrator, Amy Perry, Lori Bell, Rebecca Van Dan	600
8/25/2016	<u>Teen Techno Minutes</u> : Demonstrator, Sam, RL	2
8/26/2016	<u>United Way Day of Caring</u> (Outreach) : Demonstrator, Amy Perry, Lori Bell, Rebecca Light, Jocelyne Sansing	165
8/27/2016	<u>Good Neighbor Fest</u> (Outreach) : Demonstrator, Amy Perry, Rebecca Light, Jocelyne Sansing	150
8/27/2016	<u>PAWS to Read</u> : Demonstrator, Sally, 2 dogs and 2 dog handlers	18
8/29/2016	<u>LFFL (Library Fantasy Football League) Live Draft</u> : Demonstrator, Brendan	14
8/30/2016	<u>Sauk Trail Elementary School Back to School Night</u> (Outreach) : Demonstrator, Amy Perry	103
8/30/2016	<u>Social Security and Retirement Income</u> : Demonstrator, Jesse Grutz, The Retirement Classroom	17
8/31/2016	<u>Techno Minutes</u> : Demonstrator, Amanda Brzeszkiewicz	1
8/31/2016	<u>Techno Minutes</u> : Demonstrator, Amanda Brzeszkiewicz	1
8/31/2016	<u>1000 Books before Kindergarten</u> (DIY) : Demonstrator, YS Team	26
8/31/2016	<u>Focused 30 Minute Sessions on Retirement Topics</u> : Demonstrator, Laurie Ellis-McLeod	9

3. LIBRARY EXHIBITS

<p>Exhibit Case:</p>  <p>Middleton Action Team display</p>	<p>A very special Middleton tote!</p>  <p>A young patron created a tote bag featuring of all her favorite Middleton Public Library spots!</p>
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4. STAFF DEVELOPMENT: MEETINGS & CONTINUING EDUCATION

8/9/2016	Teens	Rebecca V.	<u>Cultural Literacy webinar (InfoPeople) with Jamie Naidoo</u>
8/11/2016	Circulation	Katie G. Jennifer D.	<u>Koha Patron Registration and Record</u>
8/15/2016	Administration	Jocelyne	<u>1-1 meetings in August</u> - met with all library Dept. Heads individually.
8/16/2016	Administration	Jocelyne and Brendan	<u>City of Middleton meetings in August</u> – met with the Finance Committee for introductions and review of 2017 Budget.
8/16/2016	Administration	Jocelyne	<u>City Council meeting</u> – will attend all City Council meetings moving forward.
8/17/2016	Adult Services	Jim	<u>Beyond the Page Grant Writing Workshop</u>
8/17/2016	Other/All	Amy Perry	<u>United Way Day of Caring Committee Meeting</u> – Great opportunity to partner with other City Dept. and community organizations, businesses.
8/19/2016	Administration	Jocelyne	<u>Jean Anderson with the SCLS</u> - New Director orientation overview. Other SCLS Dept. Heads will be contacting me for meetings.
8/22/2016	Administration	RAL, JAS	<u>Duties of the 21st Century Library Board</u> – very timely webinar and great take-aways that I will bring to the Board.

8/24/2016	Administration	Jocelyne	<u>1-1 with City Manager and Community Development Director</u> – met with Mike Davis and Abby Attoun. Great get-to-know each other. Discussed the challenge of the library as a City Dept. and decided to attend all City Council (twice/month), City Department Head, and City Planning meetings (both once/week).
8/25/2016	Administration	Jocelyne, David, Rob, Anne	<u>Ensuring Director Success by Catherine Hukala-Aursperk</u> – excellent webinar and very timely. I will bring my notes to the Sept. Board meeting.
8/28/2016	Administration	Jocelyne	<u>Mayor's Brunch</u> - This was a fantastic Good Neighbor Festival event and a great opportunity to network. Received a very warm welcome along with former Senator, Russ Feingold.
8/29/2016	Administration	Jocelyne	<u>Colleen from the PBC</u> - This was an informal meeting to discuss a partnership with the Pheasant Branch Conservancy, specifically to explore the idea of checking out backpacks that support conservation activities, like birding, etc. We offer something similar already with the Discovery Packs. I will take the idea to Area Leaders mtg. in Sept.

5. DIRECTOR'S REPORT

Statistics

This month, Middleton Public Library had an increase of +7.6% in Visitors up from August 2015's Visitors of 32,653 to 35,338 in August of 2016. Our meeting room bookings were also up by 16.3% from August of 2015.

Administration

I have had a great start in my new appointment as Director, largely due to the fact that the Board and Staff has set me up for success – thank you! Every one of the 1-1 meetings has been well worth my time and I have appreciated having the space and time to review WI State Standards and City of Middleton Ordinances. The budget process has been smooth and I will receive more training on the accounting software in September. In addition to the meetings listed above I have also met with the Dane County Public Library Directors and been appointed a mentor, Wendy Rawson, Director of the Fitchburg Public Library. People on deck to meet

next include:

- Jill – Middleton Senior Center
- Van - Middleton Chamber of Commerce
- Gabrielle - Youth Center
- Historical Society
- Mark Ibach - WI DPI:
 - Annual reporting
 - WI Chapter 43
 - State requirements

In addition to meetings, I have spent a lot of time reading files, reviewing policies, past Board meetings, donors and advocates lists, Middleton Public Library long term strategic plan and the feasibility study. The most rewarding part of the last four weeks has been getting out in the community and meeting people at Library outreach events:

- United Way Day of Caring
- Good Neighbor Fest, Saturday and Sunday
- Mayor's Brunch
- Sauk Trail school visit

Facilities

Todd is the new maintenance person for the City, and our new cleaner Jorge has been responsive to requests. A large dehumidifier was purchased and being used primarily in the Archer room. Director's office space has been a challenging space to work in. Totally removed, inaccessible by the public and disconnected from staff, I have made a concerted effort to connect with staff and patrons on the floor and open staff areas. Staff and I are reviewing ideas for shifting our workspace and will hopefully make a decision that works for everyone in September.

Staff

This year's 2016 WLA Annual Conference will be in Milwaukee. We are currently collecting registration from staff and any interested Board members are welcome to attend as well – please send information to Rebecca Light. Staff have also taken some well-deserved vacations this month. Throughout the last several weeks one thing I have consistently been told by residents, is how much they love and appreciate the staff. Here is one comment from a recent outreach with MOM:

“Hi Jocelyne, I wanted to take this time to share that I am so very impressed with Amy Perry and her outreach efforts. Her smile, demeanor, and willingness to support people in so very many ways is spectacular!!! Going above and beyond to MOM's mobile pantry at Segoe Terrace, outside of Middleton Library was rewarding in numerous ways. She also mentored and helped guide outreach librarians at both Fitchburg and Madison to help grow this idea to connect people to books, especially those who may find it physically challenging. Each time I asked for the boundaries to stretch in an effort to help those who find MOM in need, Amy gladly joined in with permission. If there is anything that I might do to share her wonder with others, please let me know.” Kindly, Shirley Nennig Distribution Center Manager, MOM

6. LIBRARIAN'S REPORTS

Patrick Williams, Head of Information Technology



The Help Desk Staff Station was the latest PC to be replaced with a new unit. I have been doing minor no-cost/spare parts hardware upgrades to the old PCs, and wiping & installing Windows 10 on them. They will be re-used for replacement of even older stations in our fleet. Staff office stations were also set up for the new director, acquisitions, and the two new reference assistants.

A waiting list module was developed and implemented for our public events registration on-line sign up. Patrons were already able to register for events online, and cancel them online as well. Now they can self-sign up on a waiting list if registration for an event is full. If a spot becomes available, the system will automatically move the waiting patrons to the registration list and email the patron.

Rebecca Van Dan, Head of Young Adult Services



Our pace at the Help Desk has seemed even more frenetic in August as we finished up a very successful Summer Reading Program and continued to have large numbers of parents and children come in. Our SRP registrations at the Help Desk totaled 1,817 this year, up from 1,690 in 2015. (1,535 in the 0-12 age range, 282 in the 12-19 age range this year.) We were happy to see quite a few new faces as well! 134 reported that this was their first time signing up for Summer Reading! (82 for children's, 52 for teen.) Both the Bingo Drum and the giant game spinner were very popular and we enjoyed the extra interaction and learning component of some bingo square options, such as helping participants find non-fiction books.

For teens, we offered the extremely popular Pizza Taste Test program this month, as well as a Quirky Talent Show, a Stop Motion workshop, and the Teen Picnic Finale. The Stop Motion workshop was the result of a Beyond the Page grant collaboration with 7 area libraries and the teens were very impressed with the kits, which offered mini-green screen backdrops, tripods, and lighting. The Picnic Finale is always a highlight, and they especially loved the Project Runway challenge and whipped cream race this year.

I continue to touch base with Kathy, Sally, and Betsy in weekly meetings. Kathy helped with children's displays for "back to school" and elections as well as teen displays this month and Sally supervised the Board Game Open Studio. Betsy continues to do a fantastic job with storytimes and just received a sweet thank you card from a mother learning English for helping to teach her child English in storytimes and be more ready for school. Kathy and Sally also dealt with an onslaught of withdrawn items as we focused on weeding reports toward the end of the month.

Weeding reports this month included teen DVDs, music CDs, graphic novels, and teen hardcover fiction. Our teen volunteers did a fantastic job of rounding up titles from our lists! Our tween Acts of Kindness club decorated some beautiful mugs for our summer volunteers earlier in the year and volunteers have been coming in to pick them up this month. With school starting up in September, we have had a lot of changes to our volunteer schedule, so I worked this month on contacting current volunteers to verify schedule changes and contacting those on our wait list to fill open slots.

Other activities this month included organizing cross-training for the Youth Services team at the Circulation Desk and helping Amy with some outreach efforts, like MOM's backpack giveaway and Kromrey's Info Day. Amy and I also did more interviewing for the YS sub positions, and I did some options and pricing research for the new computer proposal for the Teen section. In addition, I worked on balancing the teen programming budget after summer expenditures, and requested some equipment kits from SCLS in order to try them out for possible future programs.

We were excited to welcome Jocelyne on board this month and Mariah, a new YS sub!

Displays: Got Talent?, Back to School, Twisted Fairy Tales, Summer Romance

Sarah Hartman, Head of Technical Services



We added slightly fewer items this month than last month, at 1,586, but that still put us at second after only Madison-Central for items added by SCLS libraries in August (not including Nekoosa, which is still skewing the stats), so we have certainly been busy in Technical Services.

With Jenny moving upstairs and the shifts in workflow and job responsibilities that came with our recent reorganization of the Technical Services department, we were able to rearrange the lower level workroom to better accommodate the work that we do. The space isn't quite as cramped now, and everything seems to be working well for unpacking and processing tasks. A bonus was that Amanda B. was able to get into a cubicle instead of being out in the middle of the processing area, so this has been great for Adult Services as well.

Jenny C. has been busy getting up to speed on her new Acquisitions duties while still handling a high volume of ILL requests. We've been working with Jenny H. on unpacking procedures and workflow, and everyone is really getting into a good groove.

Also this month, Rebecca L. and I hosted a very successful adult craft program and continued planning the remainder of this year's craft programs, and I found Pikachu enjoying our children's area, which made for a very popular Instagram post.

Jim Ramsey, Head of Adult Services



We typically take the month of August off from programming here in the adult services department, but this month we still managed to hold a small series of classes on retirement and related financial topics during the last two weeks of the month. I also spent a lot of time preparing publicity for the many events we have planned for this fall.

Our Adult Summer Reading Program wrapped up at the end of the month. 2016 marked the highest rate of participation by adults since 2012, my first year overseeing the program. From June 6th to the end of August, we handed out almost 320 reading logs, a huge increase over last year's total of 194. We had 121 patrons return completed logs, which is a bit under the

50% completion rate seen in past years. The significant increase in the number of logs given out is due in large part to Youth Services staff at the Help Desk aggressively promoting our program with parents who signed kids up for the youth SRP. A couple of well-timed reminder emails may have increased the completion rate slightly, but overall I was very pleased with the increase in interest this year.

Our two new Library Assistant I staff members, Kelsey McCarthy and Kendall Clay, started work on the reference desk this month. Both Kendall and Kelsey are familiar with the operations of the reference desk, but I've made a conscious effort to make myself available for questions and additional training as necessary. These two 60% LA I positions take the place of Jenny Carr, a 75% LA II who moved to Technical Services last month to replace Jason Boak. As I've explained in past reports, having two part-time positions gives us greater scheduling flexibility at the desk and frees up professional staff for other projects. Both Kendall and Kelsey are fantastic additions to our already talented reference team.

Our Music and Memory project, which I've discussed in detail in past reports, finally launched this month with our first participant, a Middleton man in the early stages of dementia who was referred to us by the Dane County Aging and Disability Resource Center. In mid-August, he and his wife met with me, Kristen Felton from WI DHS, and Julie Hyland from WI Music and Memory to construct a playlist of personally meaningful music to load onto an iPod that he owned. Last week, his wife wrote me an email to tell me how much he was enjoying the playlist, and that she had already begun to notice positive changes in him which she attributed to the music.

As of right now, we have one more potential Music and Memory client lined up, but we will have to wait for additional funding to expand the program (Most of the costs for the program are incurred by purchasing music on iTunes.) The good news is that we have been awarded a federal grant as part of a proposal submitted by the Department of Health Services, so we should be receiving those funds in the coming months. Additionally, I plan to ask for some funds from the library's endowment managed by the Madison Community Foundation. Thus far, I have been the primary staff member in charge of administering the program, though

Rebecca Van Dan and I have talked about involving teen volunteers in the interviewing process as the program grows.

Brendan Faherty, Head of Circulation Services



August allowed the Circulation Department to take a collective breath as we prepare for the school year and September's busy Library Card Sign-up time. I have returned to my once and future role of Head of Circulation Services and have resumed those functions I delegated during the Interim Director period.

We are excited to once again welcome all the 2nd grade classes in the city to the library this fall for introductory visits. Coordinated by Outreach Librarian Amy Perry, these visits are an excellent opportunity to show some of our youngest patrons just what the library offers for them (as well as their teachers).

Circulation numbers were surprisingly strong in August, with an increase in overall circulation compared to August 2015. A credit goes to all the library's great programming staff—both youth and adult—for continuing to schedule and execute outstanding programs for all ages throughout the entire summer. Self-check usage once again remained strong, and while we have not seen much of an increase in the percentage of Self-Check usage, the number of items per checkout has steadily crept upward. Patrons are routinely checking out more than four items per Self-Check session, a notable increase from last year's average of roughly 3.5 items/session. The Unit closest to the Help Desk and Children's Area sees particularly high usage, averaging nearly 6 items/session.

The CD of the Month Club soldiers on, with 30 current members, plus a few who are taking time

off (while on vacation or sabbatical). I plan to do another 'Best Of...' compilation at the end of the year, which a couple members have already asked about.

With Jason leaving, I have taken over administration of the library's Fantasy Football League. We held our live in-person draft at Craftsman Table & Tap on August 29th. Our league has 14 participants this year, with a mix of staff/patrons, male/female, and young/old. Most of the members have been participating for the past few years, which has led to more familiarity and camaraderie among the group. We're all looking forward to another fun season!

Our annual Volunteer Appreciation event will be taking place on Monday, October 10th, at 6:00pm. I will be getting invitations out to all of the library's wonderful volunteers in the next few days. The event provides a formal venue to thank all those who give generously of their time to help make this library the special place it is for our community.

Finally, I am preparing a presentation for this year's WLA Annual Conference in Milwaukee at the end of October. After the whirlwind of being on the Planning Committee for last year's conference (here in Middleton), being able to focus on just presenting is a welcome change.

Amy Perry, Outreach and Children's Services Librarian



Outreach in August heated up a bit with over eighteen outreach visits to the YMCA and La Petite camp sites (3), the final Splash Pad visit, Teen Pool Night at the Aquatic Center, Gio's Garden, Voss Haus, Segoe Terrace, all five elementary schools, Kromrey Middle School, a rainy Good Neighbor Fest, a sunny Day of Caring, the Backpack Giveaway, and the final school/library collaboration at Parkside Heights Park.

Highlights for the month include the library's participation in five Info Days (Kromrey, West Middleton, Elm Lawn, Sunset Ridge, Northside) and one Back to School event (Sauk Trail). I attended four of these events and was grateful to have Lori Bell attend two and to have Rebecca Van Dan and Katie Ganser take turns assisting me with Kromrey's all day Info Day event. I created a total of 35 new library cards from all of these very busy school events combined!

Another highlight was the final Parkside Heights visit I facilitated with the Elm Lawn and Kromrey school librarians. This was our second year for this outreach effort and thanks to increased marketing and inviting the middle school librarian to this event, we saw our numbers more than double in attendance. I'm hoping this collaboration will keep getting bigger and better every year.

In addition to school outreach, other highlights include the library's second year participating in the Middleton Outreach Ministry's Backpack Giveaway event. We had "free book" coupons inserted into 600 backpacks that were being given away to Middleton, Cross Plains, and West Madison students signed up for this program. I was also at this event promoting the library. Lori Bell and Rebecca Van Dan both assisted with staffing our library table as I was double booked and needed to set up for the Teen Pool night and Day of Caring events.

This year's Day of Caring (DOC) event was great. Thanks to Lori Bell (Thing 1), Rebecca Light Snow White), and Jocelyne Sansing for attending and helping out! We gave away a lot of books, showed kids how to make a library pin, provided hula hoops, yo-yo's, Frisbees, and provided a variety of craft projects and activities.

In addition to outreach, I interviewed seven great candidates for our Page II Substitute positions at the Help Desk. We have three vacancies right now and have so far, hiree one new sub (Mariah Smitala). I'm currently training Mariah and she seems to be picking up everything rather quickly. As a new SLIS student interested in Youth Services, I'm confident she'll make a great fit. I plan on offering the position to two other candidates this week.

Regarding meetings, I attended the Youth Services meeting and the final Day of Caring meeting held off site. I also attended a quick circ desk training held by Katie Ganser.

Lori Bell, Children's Services Librarian



August began with the final two weeks of the Summer Reading Program. We held our final summer programs including: Make-it-Monday, Acts of Kindness, Ed-ZOO-cation, *Star Wars: The Force Awakens*, Bob Kann, Traveling Lantern, and 3 three weeks of Storytime. We drew 50 names to choose a prize from our "Grand Prize Cart." So many excited kids! It was a great way to end the terrific summer. We offered 4 donated prizes from Keva, Huckleberry & Persimmon, i9Sports, and Vitense, as well as a large selection of games, activity books, puzzles, dolls, LEGO kits and much more. SRP participants will be able to pick up their final prizes until September 10, so I will include the final SRP numbers in next month's report.

Without pausing for breath, we launched right into our school visits at the back-to-school "Info Days." I visited West Middleton with Sarah Sampe, making buttons and handing out brochures and fliers. The next day I was at Elm Lawn where I applied temporary tattoos and saw many familiar faces. It was really nice to connect with patrons outside the library. Many had some wonderful compliments about our summer programs and the SRP in general.

My outreach activities continued with a brief stint at the Backpack giveaway organized by MOM and an appearance as THING 1 at the United Way Day of Caring where I applied tattoos, helped with the button maker, offered a craft project, and generally chatted with the kids about their summer and upcoming school year. With Amy's superb organization, every outreach event I helped with went perfectly smoothly.

Betsy and I used the short, two week break from Storytime to work on our fall themes. We've decided to integrate a new technique into our Storytime presentations. Instead of using a CD player, we will be embedding the audio files right into our power point slide show! We are both really excited as we feel this will make transitions go more smoothly.

With the end of the SRP, it was time to change the bulletin board decorations in the main Children's Area and in the Storytime Room. For this fall's theme, we have some "cool cats" rocking and reading in a Middleton school bus. I've already overheard several parents and kids talking about the "cool cats" they recognize.

I ended August in full fall program preparation mode, even adding some late arrivals to the programming schedule, as well as creating and distributing the marketing materials for the Children's, 'Tweens and Family programs. In addition, I completed a weeding project for the +Fiction collection and began another for the children's paperbacks. Finally, I used the programming break to get a bit more organized after the frenzied chaos of the summer schedule.

Rebecca Light, Administrative Librarian



In August I organized a Meet & Greet event for Jocelyne on August 25th, which was held in the main level and open to the public. Thanks to all of you who attended, and a special thanks to the Friends for sponsoring the refreshments. I think this was a wonderful way to welcome Jocelyne to our library and community.

In the beginning of the month, Sarah Hartman and I hosted a successful decoupage craft event. We received a lot of compliments for this craft, as well as general appreciation for our

series of regular adult crafting events. We're already busy discussing ideas for these events in 2017.

I also participated in library outreach at the Good Neighbor Fest on Aug 27th and my alter-ego Snow White attended the United Way Day of Caring on Aug 26th. It was a pleasure to get out into the community for a few days!

Jenny Carr has been doing a fantastic job in her role taking over acquisitions duties. We have been working together to document the bill pay processes for our various materials vendors. This has been incredibly helpful in streamlining the process, and will also make this work easier for anyone who might take over for us in the future.

Lastly, Tony Evers, State Superintendent of Public Instruction, was recently interviewed on TV and I received word from people at the Wisconsin Library Association that the custom "Libraries Transform" poster I created for Evers could be spotted in his office. I created over 50 of these posters for state leaders and legislators as part of this year's Library Legislative Day. It's great to see them getting some love!



7. AGENDA ITEMS

- Madison Community Foundation Fund Reimbursement ideas
- Building Committee (discussion/action item)
- Goals and Expectations of new Director and Board
- Personnel committee and Director Performance/Goals