



Library Development Committee Meeting Agenda

Minutes Taken by Library Director, Jocelyne Sansing

November 23, 2016

8:30 am

Director's Office

In attendance: Angela West-Blank, Joan Gillman, Jocelyne Sansing, Rebecca Light, Karen Natoli

1. Public Comments
None
2. Establish (discussion)
 - a. Purpose
 - i. **Group discussed who should be on the committee and it was determined that at least one current Trustee needs to be included. Administrative Librarian, Rebecca Light, along with Library Director, Jocelyne Sansing will serve as staff representation.**
 - ii. **The main purpose of this group will be financial development of gifts and donations, not operating funds.**
 - b. Roles
 - i. **As a committee of the governing body of the library board, this committee does not have actionable power. Recommendations will be made to the library board for approval.**
 - ii. **This group will not replace the efforts of the Friends of the Library, but work in tandem with.**
 - c. Goals
 - i. **Review library board by-laws and amend to reflect the creation of this committee.**
 - d. Budget
 - i. **As the committee looks toward fundraising projects a budget will be determined as needed. This may come from operation fund balance or gifts and donations.**

Any person who has a qualifying disability as defined by the Americans With Disabilities Act and who requires the meeting or materials at the meeting to be in an accessible format must contact the Reference Desk at (608) 827-7403, located at 7425 Hubbard Avenue, Middleton, Wisconsin, at least 24 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

BOARD MEMBERS: If you are unable to attend this meeting, please notify Jocelyne Sansing, jsansing@midlibrary.org or (608)827-7425 by **8 a.m. Tuesday, November 22, 2016. Agenda Posted: 11am on Monday, November 21st, 2016**