



## June 2017 Report

Presented at the July 11, 2017 Library Board Meeting

### 1. STATISTICS

Circulation:	Adult	YA	Juv.	Total	Year to Date
2017	35,288	4,635	27,992	67,915	367,394
2016	34,255	4,745	26,567	65,567	323,110*
2015	34,964	5,192	26,860	67,016	351,340

\*2016 YTD numbers are impacted by the February roof repair closure

#### Self-Service checkouts:

	ITG	ITG #2	ITG#3	Total	% of total
2017	14,500	7,433	10,799	32,732	48.2%
2016	14,086	7,099	10,293	31,478	48%
2015	14,125	7,697	10,670	32,492	48.5%

#### Library cards issued:


	Adult	Juv.	Sr.	Online	Total
2017	130	76	5	29	240
2016	126	70	10	0	206
2015	107	92	5	0	204

LINK libraries:	Loaned to	Borrowed from	Interlibrary loans
2017	18,719	18,812	
2016	17,673	18,252	83
2015	19,611	19,184	67


	Visits	Study Rooms Use	Fax Use	WIFI
2017	34,853	564.75 Hrs / 404 Bookings	55 users / 188 p.	7,383 session
2016	33,763	554 Hrs / 366 Bookings	61 users / 168 p.	6,226 sessions
2015	32,160	484.5 hrs / 355 bookings	52 users / 143 p.	717 sessions

### 2. LIBRARY PROGRAMS / TOURS / PROMOTIONAL ACTIVITIES

Date	Program	Attendance
6/1/2017	<b>June CD of the Month Club</b> : Demonstrator, Brendan	40
6/1/2017	<b>Greenway Station Farmers' Market Play Date</b> (Outreach) : Demonstrator, Amy Perry, Lori Bell, Brendan Faherty, Tiffani Roltgen, Jocelyne Sansing	400

		
6/1/2017	<b>Minecraft Club</b> : Demonstrator, Brian Miles	14
6/1/2017	<b>Recraftening</b> : Demonstrator, RL, SH	15
6/1/2017	<b>3DSwitch Club</b> : Demonstrator, Chris & Jill	8
6/2/2017	<b>Summer Reading Promo Visit - 7th Grade - Kromrey Middle School</b> (Outreach) : Demonstrator, Amy Perry	353
6/3/2017	<b>Dogs on Call: Read to me</b> : Demonstrator, 2 dogs and 2 handlers	9
6/5/2017	<b>Summer Reading Promo Visit - Sunset Ridge Elementary School</b> (Outreach) : Demonstrator, Amy Perry	481
6/5/2017	<b>Summer Reading Promo Visit - Glacier Creek Middle School</b> (Outreach) : Demonstrator, Amy Perry & Catherine Baer	50
6/6/2017	<b>Tech Tuesday</b> : Demonstrator, Kelley Wasmund	8
6/6/2017	<b>Understanding Annuities</b> : Demonstrator, Jesse Grutz, The Retirement Classroom	5
6/6/2017	<b>Getting to Know Medicare</b> : Demonstrator, Jesse Grutz, The Retirement Classroom	58
6/6/2017	<b>Storytime - Big Kids</b> : Demonstrator, Lori	47
6/6/2017	<b>Storytime - Big Kids</b> : Demonstrator, Lori	41
6/6/2017	<b>Summer Reading Promo Visit - Elm Lawn Elementary School</b> (Outreach) : Demonstrator, Amy Perry	490
6/7/2017	<b>Computer &amp; Internet Basics</b> : Demonstrator, Amanda Brzeszkiewicz	5
6/7/2017	<b>Storytime - Little Kids "It's Summer!"</b> : Demonstrator, Tiffani	20
6/7/2017	<b>Storytime - Little Kids "It's Summer!"</b> : Demonstrator, Tiffani	35
6/8/2017	<b>High School English class visit</b> (Outreach) : Demonstrator, Rebecca V.	35
6/8/2017	<b>Minecraft Club</b> : Demonstrator, Brian Miles	15
6/8/2017	<b>Summer Reading Promo Visit - Glacier Creek Middle School</b> (Outreach) : Demonstrator, Amy Perry	77
6/8/2017	<b>Storytime - Baby Lapsit</b> : Demonstrator, Tiffani	19
6/8/2017	<b>Storytime - Tiny Tots</b> : Demonstrator, Tiffani	49

6/9/2017	<b>Bilingual Spanish-English Storytime</b> : Demonstrator, Katy Shannon	9
6/12/2017	<b>Stuart Stotts</b> : Demonstrator, Stuart Stotts	120
6/12/2017	<b>Evening Storytime - Dads</b> : Demonstrator, Lori	21
6/13/2017	<b>Storytime - Dads</b> : Demonstrator, Lori 	65
6/13/2017	<b>Storytime - Dads</b> : Demonstrator, Lori	42
6/13/2017	<b>Splash Pad Library Visit</b> (Outreach) : Demonstrator, Amy Perry & Sarah Sampe	83
6/13/2017	<b>little om BIG OM: 'Tween Yoga</b> : Demonstrator, Mary 	27
6/14/2017	<b>Storytime - Little Kids "Dads/Awesome Dudes"</b> : Demonstrator, Tiffani	50
6/14/2017	<b>Storytime - Little Kids "Dads/Awesome Dudes"</b> : Demonstrator, Tiffani	16
6/14/2017	<b>Techno Minutes</b> : Demonstrator, Amanda Brzeszkiewicz	1
6/15/2017	<b>Storytime - Baby Lapsit</b> : Demonstrator, Tiffani	25
6/15/2017	<b>Storytime - Tiny Tots</b> : Demonstrator, Tiffani	45
6/15/2017	<b>Minecraft Club</b> : Demonstrator, Brian Miles	6
6/15/2017	<b>Pakistani Cooking with Huma Siddiqui</b> : Demonstrator, Huma Siddiqui of White Jasmine	30
6/15/2017	<b>Middleton Outreach Ministry SRP visit</b> (Outreach) : Demonstrator, Amy Perry	55
6/16/2017	<b>Middleton Outreach Ministry SRP visit</b> (Outreach) : Demonstrator, Amy	41

	Perry	
6/16/2017	<b>Bilingual Spanish-English Storytime</b> : Demonstrator, Katy Shannon	17
6/16/2017	<b>MAD Science of Iowa</b> : Demonstrator, Jim Birkel	85
6/17/2017	<b>Cops &amp; Bobbers Special Event</b> (Outreach) : Demonstrator, Amy Perry & Jocelyne Sansing	156
6/17/2017	<b>Life Size Games</b> : Demonstrator, Rebecca V.	4
6/19/2017	<b>Gio's Garden</b> (Outreach) : Demonstrator, Amy Perry	9
6/19/2017	<b>Stuntology</b> : Demonstrator, Sam Bartlett 	92
6/20/2017	<b>little om BIG OM: Tween Yoga</b> : Demonstrator, Mary	17
6/20/2017	<b>Storytime: I Spy!</b> : Demonstrator, Lori	56
6/20/2017	<b>Storytime - I Spy</b> : Demonstrator, Lori	46
6/21/2017	<b>Storytime - Little Kids "I Spy"</b> : Demonstrator, Tiffani	52
6/21/2017	<b>Storytime - Little Kids "I Spy"</b> : Demonstrator, Tiffani	35
6/21/2017	<b>Voss Haus (Senior and Disabled Section 8 Subsidy)</b> (Outreach) : Demonstrator, Amy Perry	26
6/21/2017	<b>Book Bunch &amp; Lunch Week 1</b> : Demonstrator, Lori	33
6/22/2017	<b>Youth Center Summer Camp site</b> (Outreach) : Demonstrator, Amy Perry & Rebecca Van Dan	27
6/22/2017	<b>Baby Lapsit Storytime</b> : Demonstrator, Tiffani	29
6/22/2017	<b>Tiny Tots Storytime</b> : Demonstrator, Tiffani	75
6/22/2017	<b>Maker Day</b> : Demonstrator, Brian Miles	25

		
6/22/2017	<b>Minecraft Club</b> : Demonstrator, Brian Miles	10
6/22/2017	<b>Professor Steven Nadler (Scholar'd for Life)</b> : Demonstrator, Steven Nadler, UW-Madison Professor of Philosophy	105
6/22/2017	<b>Drop-In Techno Minutes</b> : Demonstrator, Amanda Brzeszkiewicz	1
6/22/2017	<b>Drop-In Techno Minutes</b> : Demonstrator, Amanda Brzeszkiewicz	1
6/23/2017	<b>Bilingual Spanish-English Storyime</b> : Demonstrator, Katy Shannon	7
6/23/2017	<b>Iron Crafter</b> : Demonstrator, Rebecca V, Katie Ganser	7
		
6/24/2017	<b>Krafty Kids (Under the Sea theme)</b> : Demonstrator, Amy Perry plus volunteers (Jean, Lori, Julie, Ava, Gwen, Grace)	78
6/26/2017	<b>La Petite Fourier Summer Camp</b> (Outreach) : Demonstrator, Amy Perry	45
6/26/2017	<b>Make-it-Mon: Strawbees Structures</b> : Demonstrator, Sally with help from Jean Devoe	91
6/26/2017	<b>Evening Storytime: Construction</b> : Demonstrator, Tiffani	16
6/27/2017	<b>Storytime - Big Kids: Construction</b> : Demonstrator, Lori	56
6/27/2017	<b>Storytime - Big Kids: Construction</b> : Demonstrator, Lori	68

6/27/2017	<a href="#">little om BIG OM: 'Tween Yoga</a> : Demonstrator, Colleen	14
6/27/2017	<a href="#">Splash Pad Library Visit</a> (Outreach) : Demonstrator, Amy Perry & Sarah Sampe	91
6/27/2017	<a href="#">Drop-in Job Help</a> : Demonstrator, Jon Krueger, Dane Co. Job Center	2
6/28/2017	<a href="#">Slide Into a Good Book-Springtree Apartments</a> (Outreach) : Demonstrator, Amy Perry & Ann O'rourke from Sauk Trail Elementary	12
6/28/2017	<a href="#">Book Bunch &amp; Lunch Week 2</a> : Demonstrator, Lori	37
6/28/2017	<a href="#">Storytime - Little Kids: Construction</a> : Demonstrator, Tiffani	46
6/28/2017	<a href="#">Storytime - Little Kids: Construction</a> : Demonstrator, Tiffani	39
6/29/2017	<a href="#">Youth Center Summer Camp site</a> (Outreach) : Demonstrator, Amy Perry	29
6/29/2017	<a href="#">Baby Lapsit Storytime</a> : Demonstrator, Tiffani	31
6/29/2017	<a href="#">Tiny Tots Storytime</a> : Demonstrator, Tiffani	45
6/30/2017	<a href="#">Bilingual Spanish-English Storytime</a> : Demonstrator, Katy Shannon	33
6/30/2017	<a href="#">Traveling Lantern Theatre Co</a> : Demonstrator, Chris, Jill	59
6/30/2017	<a href="#">1000 Books before Kindergarten</a> (DIY) : Demonstrator, Staff	96
6/30/2017	<a href="#">Unity Art Project</a> : Demonstrator: Jocelyne, Library and City Staff, Volunteers	520
<b>Number of Programs / Total Attendance</b>		
	Children's	58 / 3738
	Teens	9 / 590
	Adults/Friends/Other/All Ages	14 / 385
<b>Grand Total</b>		<b>82 / 5230</b>
DIY/Passive Program Total (this number included in totals above)		1 / 96
Outreach Program Total (this number included in totals above)		18 / 2460
Media/Promo Total (this number is <b>NOT</b> included in totals above)		0 / 0

### 3. STAFF DEVELOPMENT: MEETINGS AND CONTINUING EDUCATION

Date	Department	Staff	Title
6/30/2017	Adult Services	Jenny Carr	<a href="#">Special ILL Meeting</a>
6/28/2017	Administration	Jocelyne	<a href="#">Libraries Transform Committee</a>
6/22/2017	Other/All	RL, JAS, JC, LB	<a href="#">ALA Conference - Chicago</a>
6/20/2017	Administration	Jocelyne	<a href="#">Truax Tour</a>
6/15/2017	Administration	Jocelyne, Deb	<a href="#">SCLS Consulting</a>
6/9/2017	Administration	Jocelyne and Gurdip	<a href="#">Monthly meeting with Mayor Brar</a>
6/8/2017	Administration	Jocelyne	<a href="#">Kiwanis</a>

6/7/2017	Administration	Jocelyne and Robert Burck	<a href="#"><u>BOT Orientation</u></a>
6/6/2017	Administration	Jocelyne, Abby, Mark, Eileen, Julie	<a href="#"><u>City Planning Staff mtg.</u></a>
6/1/2017	Other/All	Sarah H.	<a href="#"><u>OverDrive Libby App Webinar</u></a>
6/1/2017	Administration	Jocelyne	<a href="#"><u>Walk through building with <a href="http://assemblagearchitects.com">assemblagearchitects.com</a></u></a>

**4. LIBRARY EXHIBITS**

**Unity Project**



## 5. DIRECTOR'S REPORT

### Staff & Library Board Development

June welcomed four new Trustees to the Library Board. Robert Burck, newly appointed Alder for District 2, who will serve as the Middleton City Council Liaison. Marybeth Paulisee was appointed as MCPASD Liaison. Roschelle Ritzenthaler and Tom Yost, both Middleton residents, were appointed at the June 6<sup>th</sup> City Council meeting. We received a record number of applications and all new Trustees have been through their initial orientation. This is an exciting time for the Library Board! The rest of the year will be focused on goal setting, strategic planning, and building capacity and collaboration with the Friends of the Library Board. I will be working with the new Library Board President, Rob Seltzer, on a joint Trustee and Friends retreat on November 4<sup>th</sup> at Holy Wisdom.

ALA 2017 in Chicago was a conference to remember. Lori, Jenny, Rebecca, and I attended a plethora of excellent sessions ranging from customer service and programming, to board development, fundraising, and innovation applications. The keynote speakers included Brene Brown, Hillary Rodam Clinton, and others. The quality of this conference was top-notch and validated how important continuing education is in our fast paced and constantly changing profession (not to mention loads of fun and invigorating!).

### Budget

Preliminary budget numbers for capitol requests, personnel requests, and operations increases are due at the end of July. Capitol requests will include a new enclosure for the outdoor mechanical equipment and dumpsters. The current fencing and rear entry stairway are falling apart, and we are not compliant with city code for the dumpsters. This was a request back in 2015 for \$20,000 and was denied. I have worked with City Facilities staff to rework the plan and am in the process of getting estimates. Personnel requests will be similar to last year, with a focus on expanding our Outreach Services and rebuilding the support for Youth Services. Operations increases will mostly focus on small increases to meet rising costs of vendors and contracts. The largest portion of the operations increases will be dedicated to technology upgrades to meet the demand for bandwidth and wifi access. This is a major priority, and as you can see from the statistics above, a major service that continues to grow at 12% over June 2016. I am hoping we can cover the costs for much needed aesthetic improvements with a combination of 2016 carryover funds, capitol requests, Friends, endowment disbursements, and fundraising. I will be meeting with the SCLS facility consultant in early July to finalize quotes for paint, furniture, flooring, and shelving.

### Community and Civic Engagement – UNITY!

WOW! Thanks to support from City staff and all of our volunteers, this project was a big success. Three major take-aways:

1. *Unity in Action:* Often times communities are really good at creating/hosting/organizing community focus groups/conversations/listening sessions. One of the great things about UNITY was how these efforts were translated into something tangible and beautiful. Each of the strings represented a person and we could visually demonstrate the conversations.
2. *Utilizing empty spaces:* Find a use for empty prime real estate or someone else will! I couldn't think of a better location to host a project like this. The green space, formerly the MOM building, was the ideal location for civic engagement. UNITY was a great example of utilizing and empty space with something that is inclusive, accessible, free, and temporary!
3. *Opportunities for Connection:* Prior to the launch of this project I spoke with as many civic groups, community partners, neighbors, organizations, and patrons as I could. The overwhelming positive responses I received helped to reinforce the importance of the personal invitation to participate and engage. Within the City staff we created connections with: The Mayor, Planning Staff, Community Development Staff, Streets crews, and the Inspection Dept. During participation it was incredible to see families, seniors, out of town visitors, a motorcycle club, regular library patrons, and more, all working together, having fun, and starting conversations about how and why they identify. We had lots of comments like, "Thank you for bringing this to Middleton," "Middleton really needs things like this," "This is beautiful!" "I wasn't sure what was happening here, then when I saw what was being created, now I love it!" I also had one question repeated often, "What's next!" We are open to ideas and ready to carry the UNITY energy forward.

## 6. LIBRARIANS' REPORTS

### Patrick Williams, Head of Information Technology

More data cable lines were added throughout the building for improved Wi-Fi. Additional ceiling mounted access points have been installed in the lower level seating area, children's area, storytime room, seating area along Hubbard Avenue, Friends sale room, circ and tech services work rooms, and additional units for the Archer Meeting Rooms. These access points will cover any previous poor signal spots. Additional tuning will be done and improved network hardware will need to be added in the future, as well as additional bandwidth from the city MUFN connection.

Additional PC tablets have been acquired and set up to replace damaged or missing ones. These tablets circulate to the public, and are still in demand.

**Rebecca Van Dan, Head of Youth Services**

We were excited to kick off the Summer Reading Program this month! Tiffani loaned us a great homemade airplane that we hung above the Help Desk that gathered a lot of buzz for the biplane ride grand prize and we had a lot of kids in who mentioned Miss Amy visiting their school. For the Teen Summer Reading program, we had 220 teens signed up by the end of June and 81 teens who participated in the Scavenger Hunt—we have a lot of teens returning every week for the new weekly clue!

With over a thousand children in to sign up for summer reading in June, the Help Desk has been busy! Staff has done an excellent job of preparing for all the intricacies of the programs and checking on the desk during busy times to make sure the line doesn't get too long. To tie in with our "Build a Better World" theme, we used recycled paper for the Teen grand prize drawing slips and teens chose Habitat for Humanity as the charity option this year.

This month we also communicated with the English teachers at Kromrey and the High School to talk about coordinating the Honors English book list—we've had a lot of teens in requesting titles and have ordered more copies to keep up with the demand. We also pulled Makerspace books for the Maker Day event and helped Amy prepare games for the Youth Center at Fireman's Park. We trained one new teen volunteer this month and worked with Sally to review ordering procedures on the B&T website.

Therese created some truly great Teen displays this month!: Every Human Has Rights, A Dog's Life, What's the Big Idea? (Inventors), and Get Creative!

**Sarah Hartman, Head of Technical Services**

We added 1,571 items this month, just a little more than last month and a bit under average for us based on previous years' stats. This gave Jenny H. time to take on teen book linking, and she will start linking some children's and adult AV next month. This is all part of our master plan to reorganize duties in Tech Services and automate certain low-level tasks so that we can be more efficient. To that end, we have also made a lot of progress in setting up pre-processing services with Midwest Tapes. In addition, Youth Services and Tech Services staff have agreed on two new themes for our picture book collection, so we'll start converting those soon.

I was able to spend a beautiful Saturday morning helping out with the Unity project, which was a lot of fun. Kudos to Jocelyne for bringing in such a great community event! Hopefully the Library can assist with other outdoor projects in that space, which is very well-located to draw in a wide variety of members of our community.

**Jim Ramsey, Head of Adult Services**

The Scholar'd for Life series continues to be extremely popular. This month Steven Nadler brought in 105 people for his presentation on Jewish Philosophy and the Problem of Evil. Cooking programs are also gaining in popularity and this month Huma Siddiqui delighted 30

people with her Pakistani delights. The Future of Solar Energy was a great opportunity to partner with other City Departments to showcase Middleton's sustainability efforts. July will offer some financial planning classes and feature author Jerry Apps  
<http://www.midlibrary.org/EventDetail?ID=16356>

### Brendan Faherty, Head of Circulation

June in the Circulation Department started with a bang (or a whimper), as we spent much of the first two weeks without the services of our sorter. The intrepid Circulation staff pulled together and worked hard to compensate for the lack of automation, as we were reminded what circulation was like 10-15 years ago, when every item had to be checked in and sorted by hand. Considering the high volume of materials associated with the end of the school year and the beginning of the Summer Library Program, it was important to remember just how much we rely on all the automated advancements that have come to public libraries in recent years. Sheldon (the sorter) was finally, fully repaired by Friday, June 9, just in time for the first full week of summer.

And a busy week it was... **Total checkouts for the week of June 12-17 were 17,227, our highest single-week total since July of 2013, and our total Circulation traffic for the week (checkouts + checkins) was over 43,000.** On Monday, June 12<sup>th</sup>, alone, we saw over 10,000 items move through the Circulation department. That kind of volume not only represents the highest traffic total in SCLS, but demonstrates our on-going importance to the community and continued relevance in the face of steadily declining industry-wide circulation numbers.

June also saw a record number of new library cards issued via our Online Registration portal. Thirty new library patrons applied for cards online during the month, and I fully expect that number to increase as more and more people become aware of the service. I envision a scenario where eventually, we will have all patrons register for cards through the portal, perhaps via a dedicated terminal in the library. It certainly streamlines the process for staff and patrons alike, as we have seen anecdotally at the desk already this summer.

### Amy Perry, Outreach Services Librarian

June 2017 highlights include another successful partnership event with Greenway Station at their Farmers' Market. This event was called a Play Date and we brought a little library with us to the market. Lori presented a gardening theme storytime, Brendan helps with book checkout and new library card sign up, and Jocelyne and Tiffani helped answer questions and provide support. After storytime, we offered a craft activity and also brought toys for kids to play with. I came up with a scavenger hunt/passport game idea as a way to get people to visit the farmer's tables. The incentive was participants entered a raffle for gift cards donated by Greenway Station. This event was a hit! Greenway Station and the farmers were pleased with the turnout, as were we!

June saw more Summer Reading Program school visits to promote the reading program. I

reached 1,375 students in June alone but a total of 3,100 students in both May and June combined.

June also saw a start to summer outreach events like the Splash Pad and Slide Into a Good Book. I find that each year, more and more people are visiting the Splash Pad visits just because they heard about it through the library. This year we're offering hands on activities as well as lots of withdrawn books for kids and teens to keep. Regarding the Slide Into a Good Book school partnership visits, I partnered with a school and at a new site-Sauk Trail Elementary School @ Springtree Apartments.

We participated in a new event this year, Cops and Bobbers. This was great and will definitely become an annual event for outreach services. Since the event was scheduled just after the summer reading program started, Jocelyne and I signed up a lot of kids and teens for that and gave away a lot of free books.

Lastly, I'm participating more with the Youth Center's summer camp site. Last year I visited them just twice during the summer but this year I'm visiting them five times. Rebecca Van Dan assisted with one activity in June.

<b>Lori Bell, Children's Services Librarian</b>
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Our *Build A Better World* Summer Reading Program began on Friday, June 9. By June 30, we had 1325 children signed up. The format remained generally the same from last year, but the kids have been very excited about the addition of a second level of activities and the Master Builder Board.

Storytimes resumed on June 6 after a short 2 week break. Tiffani is doing an outstanding job developing themes and crafts, and creating the new Storytime Support Book Display in the Children's Area. We've added Sensory Play elements to some of our storytimes, and those have been very well received. Attendance to all of our storytimes has been very strong this summer. Tiny Tots Storytime for ages 1-2yo continues to be problematic due to the overly large crowds.

Our Children's & Tween events, both those created in-house and our special performers, have all gone very well and enjoyed great attendance. Please review the pictures and evaluations for more details. As always, I've tried to include a wide variety of programming for each age group.

I'd like to highlight one program this month: Book Bunch & Lunch. We meet every Wednesday from 12-1pm for 6 weeks this summer. We've met twice so far, and I have been amazed at the attention and focus of the kids (and adults) as I read from Roald Dahl's, *The BFG*. The kids (and adults) have put a lot of effort and imagination into their after-reading projects as well. I love it when true book-based programming enjoys such wonderful success.

I attended my first ALA Annual Conference in Chicago this month. I'm still reeling from all the great ideas, new concepts, and general information overload. The exhibit hall alone was way more than I had expected. I'm still processing my notes, handouts, and materials, but I hope to

have a list of concrete initiatives to present to Jocelyne soon. I sincerely appreciate the support and funding to attend such wonderful professional development events such as this.

**Rebecca Light, Administrative Librarian**

Summer is here! After a vacation in the beginning of the month, I was busy with new event planning throughout June, including the Unity Project. With over 500 participants, this was such a special and meaningful community event. I really enjoyed working with volunteers and watching so many enthusiastic participants engage with the project over several weeks. I also helped to coordinate a new Media Maker event – Maker Day – a DIY showcase for tweens that featured everything from paper airplane making to programming robots.

I had a wonderful time attending the ALA conference in Chicago, and left with so many new ideas and inspirations. Highlights included sessions on board development, customer service strategies “better than Amazon and Nordstrom,” creative promotional strategies for libraries, and a closing keynote speech from Hillary Rodham Clinton. I will never forget this experience!

**Jenny Carr, Acquisitions Librarian**

The end of June marked the halfway point in our year and, to stay on track with our book and AV spending, we should have half our budget spent – and we are close at 45%. I will be sending a quarterly update to all departments letting them know where they are at with their spending, breaking it down by format and other categories for which we have specific goals.

It was another busy month for Inter-library Loan with 70 requests processed.

Starting later this month, you may notice some of our new adult DVDs, CDs, and audiobooks will have our library’s logo and address printed right on the cover. We have purchased this new service from Midwest Tapes and our goal is threefold: to save time on our own processing because items will come already marked up; to save money on processing stickers and cases; and to have a cleaner, more uniform item with our logo and address displayed prominently. If all goes well, we may be adding this processing to our teen and JV collections.

I attended my first ALA Annual Conference in Chicago June 23-26. Wow! It was amazing to be among 22,000 fellow librarians, book lovers, and supporters of all things library. Besides the informative workshops, inspirational lectures, and extensive exhibits, I was able to soak up positive energy and feel rejuvenated in my chosen profession – a truly successful conference experience and I am grateful for the opportunity to attend!

**7. AGENDA OVERVIEW**

Agenda item #5. Back to Basics: This will be an overview and discussion on the roles and expectations of the Trustees, Director, and Staff. We will be filling out a ‘Trustee Matrix’ which will include all positions, terms, contact info, skill sets, interests/passions, and network groups. We will also discuss moving to a President-Elect structure, define the Liaisons’ purpose, and the

Committees.

Agenda item #7. This will be a review of the next draft of the budget. All documents will be provided at the meeting. We have a tight time-frame for approving the budget recommendations. I will receive our estimated County Reimbursements on 7/7 and am meeting with contractors for quotes on the outdoor capitol request on 7/10. We may need to approve requests 'up to X#\$', as exact numbers may not be available yet.