



**Library Board Development Committee Meeting Agenda Minutes
1/3/2019**

**10am
Director's Office**

Call to Order

In attendance: Director J. Sansing, Trustees C. Reichard-Ward, M. Paulisse, Friends of the Library President, K. Natoli, and former Trustee J. Gillman
Absent: Admin. Librarian R. Light

1. Public Comments

None

2. Review of 12-2018 minutes and old business action items

Committee reviewed to-do list and tasks. Biggest items include compiling donor lists and figuring out accounting procedures. R. Light presented samples of print materials. Director Sansing will research history of named donors and compile a draft naming policy for committee review.

3. Determine area packages

Areas for possible gift opportunities and naming rights include: Kids area, new upstairs pc area, all study rooms, meeting rooms, and other fixtures and tech.

4. Adjourn

Meeting adjourned at 11am next meeting scheduled for 2/3/2019 2:30pm in Archer mtg. room

Any person who has a qualifying disability as defined by the Americans With Disabilities Act and who requires the meeting or materials at the meeting to be in an accessible format must contact the Reference Desk at (608) 827-7403, located at 7425 Hubbard Avenue, Middleton, Wisconsin, at least 24 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

BOARD MEMBERS: If you are unable to attend this meeting, please notify Jocelyne Sansing, jsansing@midlibrary.org or (608)827-7425 **by 8 a.m. Jan. 2nd, 2019. Agenda Posted: 3pm on December 28th, 2018**