



Library Board Meeting Minutes
November 10th, 2020 5:30pm

Meeting conducted electronically due to COVID-19 pandemic.

Minutes by R. Burck

Board Member Attendees: Robert Burck, Chris Morris, MaryBeth Paulisse, Courtney Ward-Reichard, Rob Seltzer, Rose Sime, Art Waldman, Ralph Zahnow and Cindy Zellers

Missing: None

Staff Attendance: Rebecca Light, Jocelyne Sansing, Liz Zimdars

Public in Attendance: None

Call to Order: 5:30 pm

1. Public Comments: none.

2. Approval of Minutes of October 13th, 2020 library board meeting (action):

Asked for one correction to correct the listed attendees of the next Board retreat. Rob Seltzer made a motion to approve amended minutes, seconded by Art Waldman. Motion passed unanimously.

3. Financial Review of Balance Sheet and Approval of Vendor Report (action):

Motion to approve the October Vendor Report by Rose Sime, seconded by Rob Seltzer. Motion passed unanimously.

4. Old Business

- a. Review of the 2020 Classification and Compensation results and 2021 Personnel Contingency Funds – Special Meeting of the Common Council to discuss this on Wednesday 11 November. The Common Council had about \$50,000 available in the Personnel Contingency funds, but the Library has chosen to use its own contingency funds to modify the compensation structure within the Library, especially related to the Library Page positions.
- b. Update on Library Board Retreat – Set for December 12, 2020. There will be materials circulated in advance so that discussions can focus on action items, including the strategic plan and diversity and inclusion. We will also ask Board members and library staff to create personal biographies. Courtney Ward-Reichard hinted that there may be a quiz that we will all be expected to take. Study those autobiographies well!

5. Committee Updates

A. Building: No update.

B. Development: Jocelyne Sansing said we are near the end of the Development plan. There are a few more opportunities for naming rights. Jocelyne also discussed possible future changes to the Treasurer role.

6. Liaison Updates

A. City Council: Robert Burck reported that the City Council is finalizing the city budget on 11/17/2020.

B. Friends: Chris Morris reported that Friends are asking members to renew their membership. The Friends are sending out a nice letter asking for corporate donations, understanding that many people / companies are not in a position to donate this year.

C. MCPASD: MaryBeth Paulisse stated that the District will be presenting to the School Board the results of 3 different surveys next week.

D. Community: No updates.

7. Director's Update / Road Map: Jocelyne Sansing reviewed the October Road Map. Jocelyne reviewed a program the Library hosted for Dyslexia Month in partnerships with the Middleton Police Department. In October, the Library's StoryWalk program was a huge success. Over 300 copies of the book, *Click, Clack, Moo* by Doreen Cronin were given away by library staff. Next month will have a new StoryWalk for *The Snowy Day* by Ezra Jack Keats. In December, the Library will look at what projects are left for the end of the year, and how much money is available in the budget to be allocated toward those remaining projects.

Jocelyne Sansing was asked if there are any forthcoming changes in the Library's response to the Covid-19 pandemic. Jocelyne stated that at this time, there are no changes in operations, other than to reduce by a day the length of time books are in quarantine after they are returned, consistent with other system libraries. The library will continue to do all it can to help limit the spread of Covid-19.

8. New Business:

- a. Library Closures requested for the following Saturdays: 11/ 28/2020, 12/26/2020, and 1/2/2021. Rob Seltzer made a motion to approve these dates for Saturday closures, seconded by Rose Sime. Motion passed unanimously.
- b. Request to transfer the maximum amount of funds from the South Central Library System Foundation (SCLSF) to the Madison Community Foundation Next Chapter Pass-Through Fund, leaving only about \$600 in the SCLSF to keep this account open for future gifts. MaryBeth Paulisse made a motion to approve the transfer of all funds, minus \$600 to be left with the SCLSF fund, seconded by Art Waldman. Motion passed unanimously.
- c. Next Chapter Naming Rights – Liz Dannenbaum - \$2500 gift for 1 of 3 outdoor bench areas, in honor of Paul E. Nelson. Motion to approve this naming right made by Cindy Zellers, seconded by Art Waldman. Motion passed unanimously.
- d. Next Chapter Naming Rights – Anne Elizabeth Daugherty-Leiter - \$5000 gift for 1 of 3 Youth Services areas. Motion to approve this naming right made by Art Waldman, seconded by Rob Seltzer. Motion passed unanimously.
- e. Next Chapter Naming Rights – Jeffrey and Elizabeth Kanne - \$5000 gift for 1 of 3 Youth Services areas. Motion to approve this naming right made by Chris Morris, seconded by Art Waldman. Motion passed unanimously.

9. Next Meeting: December 8th, 2020 at 5:30 pm

10. Adjourn: Motion by Art Waldman to adjourn, seconded by Rose Sime at 6:20 PM. Motion passed unanimously.