



Library Board Meeting Minutes

August 9th, 2022 5:30pm

Meeting conducted in person in the Friends of the Library Community Room

Minutes by K. Cary

Board Member Attendees: Randall Crow, Karene Cary, Jean Phillips, Franz Varga, MaryBeth Paulisse, Art Waldman, Laura Phelan, and Dan Barker.

Missing: Theresa Kim

Staff Attendance: Jocelyne Sansing, and Rebecca Light

Call to Order: 5:32 pm

1. Public Comments

- a. No public present

2. Welcome New Trustee

- a. Introduction of Laura. Laura likes to quilt and bake, among other things.

3. Approval of Minutes of August 9th, 2022 Library Board Meeting (action):

Motion to approve the minutes made by Art Waldman, seconded by Dan Barker. Motion passed unanimously.

4. Approval of August Vendor Report & Financial Review (action):

- a. Rebecca Light made note that tracking summer reading has been easier since the account was changed.

Motion to approve the August vendor report made by Franz Varga, seconded by Art Waldman. Motion passed unanimously.

5. Mobile Library Services Vehicle Proposal (action):

a. EV Vehicle vs Cutaway Vehicle

- i. There is a current request for \$250,000 with the finance department for discussion/action at their Sept 12, 2022 meeting.
 - 1. The cutaway vehicle would increase this to \$290,174
 - 2. We don't have an EV proposal as of yet, but the cost would be about the same to buy; however, the maintenance would be higher.
- ii. **Major concerns with Cutaway:**
 - 1. Not electric
- iii. **Major concerns with EV:**
 - 1. Not ADA compliant
 - 2. No current EV infrastructure for city vehicles
 - 3. After 4 hours of use, charging is necessary
 - 4. Not large enough to accommodate a school class size visit

5. The front seat swivel feature that is needed will make it a safety concern for people of shorter stature to drive because it may not move close enough to the gas pedal.
6. Higher maintenance cost.
7. EV generator for library services still uses gas.
8. The size of an EV is not big enough to use the vehicle as a way to expand our full library services.

iv. **Discussion included:**

1. Concerns with EV not meeting the needs of our equity statement.
2. Concerns that we may not drive enough for EV concerns to outweigh the not electric problem of the cutaway.
3. The cutaway model has all of the features that we were wanting in the vehicle in terms of library services.
4. If we go with EV and not cutaway we will have to wait until next year to go to the finance department for assistance.
5. What kind of push back do we predict from the finance department
 - a. Why not EV
 - b. Other city requests/priorities
6. The city provides the chassis
 - a. What does this mean for the proposed LDV amount?
 - i. Jocelyne will talk to the city mechanic, but believes that it will lower the LDV proposal, but not change the overall amount of the vehicle.
7. City maintenance vs LDV maintenance and what that does to the warranty.
8. Next year we will have line items that will need to be added to our budget:
 - a. A .5-1 position
 - b. A line item for maintenance

Motion to approve the Mobile Library Services Vehicle Proposal made by Art Waldman, seconded by Karene Cary. Motion passed unanimously.

6. Financial Development review (discussion)

- a. **SCLSF** – Research done by Art Waldman. See Art’s notes.
- b. **Next steps** – talking to other libraries that have their own foundation.
 - i. One of the big concerns was needing to have its own board.
 - ii. How does this work with the friends group?

7. Trustee Essentials and Annual Calendar (discussion)

- a. **Reflection on Proclamation**
 - i. Great job with the proclamation Franz, Theresa and Randall.
- b. **Review of Trustee Training Week and Material Challenge Resources**
 - i. Discussion around what is happening across the country, our policies, and how prepared we are as members if anyone was to request a review of a book.
- c. **Plan for October 11th meeting**
 - i. November’s meeting falls on election day so the meeting will move to Wednesday, November 9th, 2022.

8. Liaison Updates

- a. **City Council**
 - i. The referendum is being discussed.
 - ii. Figuring out how to raise the COLA for city employees.
- b. **Friends**

- i. They have been busy interacting with the public.
 - c. **MCPASD**
 - i. Food Service and Bus Driver shortages
 - ii. The referendum
 - d. **Community**
 - i. The Stonehorse Green project is on track with a celebration on Friday and Saturday Oct 7 & 8
- 9. **Director's Update / Monthly Strategic Road Map**
 - a. Things are getting closer to what it looked like pre-pandemic in terms of the library and how it can interact with the community. This means the newsletter is chalked full of wonderful events.
- 10. **New Business:**
 - a. None
- 11. **Next Meeting: October 11th, 2022**
- 12. **Adjourn:** Motion to adjourn by Karene, seconded by MaryBeth. Motion passed unanimously. Meeting was adjourned at 7:37 PM.

Art's Notes on SCLSF

The South Central Library System Foundation (or SCLSF) is one of the places that our library has its money. Jocelyne asked me to obtain more information about how the SCLSF operates and report back. This is what I have found: When you deposit money in SCLSF, your money goes into a mutual fund. There is only one mutual fund and it is operated through First Business Bank. There are no alternative investment choices. There is a small fee of about ½ percent for use of the fund. We can withdraw our money at any time. The mutual fund that SCLSF uses is a balanced fund which is a mix of stocks and bonds. Therefore, money deposited is subject to the ups and downs of the stock market. As a general rule, any money that is invested in the stock market should not be needed in the short term and ought to have an investment horizon of 5 years or more. Therefore, SCLSF is not a good place for our library to be depositing money that it might need sooner than 5 years' time. Jocelyne and I have discussed this and the plan is to investigate other options and report back to the board. I would be happy to answer any questions.