



Library Board Meeting Minutes

October 11th, 2022 5:30pm

Meeting conducted in person in the Friends of the Library Community Room

Minutes by K. Cary

Board Member Attendees: Randall Crow, Karene Cary, Jean Phillips, Franz Varga, MaryBeth Paulisse, Art Waldman, Laura Phelan, Theresa Kim and Dan Barker.

Missing: None

Staff Attendance: Jocelyne Sansing, and Rebecca Light

Call to Order: 5:32 pm

1. Public Comments

- a. No public present

2. Approval of Minutes of September 13th, 2022 Library Board Meeting (action):

Motion to approve the minutes made by Art Waldman, seconded by Dan Barker. Motion passed unanimously.

3. Approval of August Vendor Report & Financial Review (action):

- a. Jocelyne updated the committee on the 212.
 - i. In this projection we will most likely be \$21K short in our revenue because of the error in the Dane County minimum funding formula.
 - ii. Our operating budget will have approximately \$62,559 in unexpended funds primarily because we have staffing vacancies.
- b. The board agreed unanimously to approve the cutaway model with the chassis as a part of the proposal. So, we have a design and a proposal for the bookmobile. We are now waiting to see what happens with the capital budget to know how we will be proceeding financially. We will also have an answer about the bathroom repairs.
 - i. The next step is that there will be a public hearing, and then we will know.
- c. Dane County minimum funding formula, standards and Resolution (discussion).
 - i. There was a spreadsheet error that could have very negatively impacted the whole city. It was decided that everyone will move forward with the original numbers given. In January Jocelyne will meet with Bill to talk about some scenarios that would minimize drastic swings in the library's annual budget.
- d. The vendor report has a \$6,500 allotment to trail a program where our library can add money to our account and the people from Middleton on other library waitlists can move up.

Motion to approve the August vendor report made by MaryBeth Paulisse, seconded by Art Waldman. Motion passed unanimously.

4. **Trustee Essentials and Annual Calendar (discussion)**
 - a. **Follow-ups to Material Challenge Resources**
 - b. **Voter and election support (discussion)**
 - i. Dan Barker is suggesting that the board host elections in the library
 1. This wouldn't happen for November's election
 2. We would have to make a case and get city by-in
 3. Freedom from religion regarding voting
 - c. **Plan for November meeting – Advocacy and Legislative action**
 - i. There are some trustee essentials related to advocacy.
 - ii. WLA – Lobby Week
5. **Collection policy amendment (action)**
 - a. The changes suggested in September were made to the amendment.

Motion to approve the Collection policy amendment made by Dan Barker, seconded by Theresa Kim. Motion passed unanimously

6. **2023 Facility Closures in observance of federal holidays (action)**
 - a. Waiting to hear from the city regarding them closing on Martin Luther King Jr. Day and Juneteenth.
 - b. Jocelyne still needs to decide on 2 staff development days for 2023.

Motion to approve the 2023 Facility Closure Dates made by MaryBeth Paulisse, seconded by Karene Cary. Motion passed unanimously

7. **2023 Library Board meeting dates (action)**

Motion to approve the 2023 Library Board meeting dates made by Randall Crow, seconded by Jean Phillips. Motion passed unanimously

8. **Liaison Updates**

- a. **City Council**
 - i. Stone Horse Green opening went well
 - ii. There have been a lot of discussion surrounding the referendum that is on the ballot in November
- b. **Friends**
 - i. Art's part in supporting the Friends group is done. The big fund-raising drive is over and the group is well established.
 - ii. They are looking at reaching out to local businesses to support their StoryWalk initiative.
- c. **MCPASD**
 - i. The referendum
 - ii. The last referendum projects are finally coming to a close. Everything was done over the last 4 years and the last ribbon cutting ceremony was in Aug.
- d. **Community**
 - i. None

9. **Director's Update / Monthly Strategic Road Map**

- a. We will now be offering the streaming services Kanopy.
- b. The kid programming is very strong. The adult programming is still rebounding, but that being said in the past the adult programming was really big. The current size lends really well to group discussions and participation.

c. Lots of events coming up in October.

10. New Business:

a. None

11. Next Meeting: Wednesday, Nov 9th, 2022

a. Franz will take notes for me

12. Adjourn: Motion to adjourn by Franz Varga, seconded by Randall Crow. Motion passed unanimously. Meeting was adjourned at 7:37 PM.