



**Library Board Meeting Agenda
September 12th, 2023 5:30pm**

Friends of the Library Community Meeting Room

Call to Order

1. Public Comments
2. Welcome and introductions for new Trustee, Rashiqa Kamal!
3. Approval of Minutes of the August 8th library board meeting (action item)
4. Financial Review and Approval of August Vendor Report (action item)
5. Review and approval of the 2024 212 Operating Fund Budget Recommendation (action)
6. Trustee Essentials and Annual Calendar:

- a. Development Committee formation and update to [bylaws](#) (action)

"Development Committee: The Development Committee shall engage in and direct fundraising activities to benefit the Library through the Middleton Public Library Board of Trustees. Funds raised for the Library shall be used for but not limited to: improving the physical environment of the Library, supporting programming, services, and innovations. This committee is also responsible for the oversight of all funds held outside of municipal accounts, donor stewardship, library policy recommendations, and coordination with the Friends of the Library."

- b. United for Libraries and Trustee Training Week follow-up (discussion)

- c. Down the road:

- i. October – National Banned Books Week Proclamation at 10/3 7:30pm

Middleton City Common Council meeting (action)

- Next year's facility closure and holidays are approved

- [National Friends of Libraries Week](#) 10/15-21

- Annual Resolution to Common Council requesting following year tax exemption

- Development Committee meets

- [WLA Conference](#)

- ii. November - Annual review of Strategic Road Map

-[Advocacy review](#) and MID BOT handbook

7. Director's Update / Monthly Strategic Road Map Report

8. New Business:

9. Next Meeting: October 10th 5:30pm

10. Adjourn (action item)

Any person who has a qualifying disability as defined by the Americans With Disabilities Act and who requires the meeting or materials at the meeting to be in an accessible format must contact the Reference Desk at (608) 827-7403, located at 7425 Hubbard Avenue, Middleton, Wisconsin, at least 24 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

BOARD MEMBERS: If you are unable to attend this meeting, please notify Jocelyne Sansing, jsansing@midlibrary.org or (608)827-7425 by 8 a.m. **Monday September 11th, 2023 Agenda Posted: 4pm on Friday, September 8th, 2023.**