

12/14/2023 Library Board Development Committee Meeting Minutes

In attendance: Jocelyne Sansing, Rebecca Light, Stephanie Moritz, Kristen Mildenhall

1. Public comments

None

2. Discuss communications plan

Reviewed comms plan outline and will report back in Jan.

3. Review updated draft documents and donation forms

Decided donor amounts and categories. KM will work with Friends on

4. Corporate donor prospect update

JAS met with Park Bank and while they said thanks but no thanks at this time, they provided good feedback on the info sheet and shared their process and annual award timeline.

5. New business:

Combo retreat Feb. 4th, also the first Sunday to reopen

6. Next Meeting: January 11th, 2024 2pm virtual

7. Adjourn

Action items:

-JAS and RAL will meet with City Comms Manager

-RAL will update forms and PW will post to midlibrary.org/bookmobile

-KM will work with Friends on PayPal designation and updated QR code

-RAL will find more photos of adults

-JAS will follow up with Tingalls Graphic Design on the graphic logo for the bookmobile to go at the header of the website.

-All will continue to add passive event and public engagement ideas to google drive