

Library Board Meeting Minutes

April 16 th, 2024 5:30pm

Meeting conducted in person in the Friends of the Library Community Room

Minutes by L. Phelan

Board Member Attendees: Laura Phelan, Jean Phillips, Randall Crow, Stefanie Moritz, Rashiqua Kamal, Art Waldman, MaryBeth Paulisse

Staff Attendance: Jocelyne Sansing, Rebecca Light

Call to Order at 5:30 pm

1. Public comment

- a. Introduction of Marta - new board member starting at the next meeting.
- b. Congrats to Art for his work on the board through the last 5 years.

2. Approval of the March 12, 2024 Library Board Meeting Minutes (action)

- a. Motion to approve the March minutes made by Art Waldman, seconded by Stefanie Moritz. Motion passed unanimously.

3. Financial review and approval of the March Vendor Report (action)

- a. 233 Audio Visual Materials - noticed a duplicate payment to Playaway. Credit was requested and should show on the next report.
- b. There are 3 significant building projects going on. Final walkthrough with Iconica tomorrow for bathroom. 2 of 3 boilers went down - back up and operational. Sump pump and electrical box were replaced after the alarm issue. Need work done on HVAC. 340 Building Maintenance account will be spent out before the end of the year. Waiting on a few invoices back yet.
- c. 315 Outside Services - this is the cleaning services. Not posted under 340 Building Maintenance.
- d. There is lots of programming happening right now. The National Mississippi River Museum will be bringing stingrays up this summer.
- e. Market is up a bit so funds are up. Not much moving with donations.
- f. Motion to approve the March Vendor Report made by MaryBeth Paulisse, seconded by Art Waldman. Motion passed unanimously.
- g. Jocelyne will check on the transfer in from the general fund.

4. Development Committee

- a. From the last Friends meeting: \$15,299 deposited in bank for the bookmobile campaign.

5. Trustee Essentials and Annual Calendar

- a. **May: President nominates slate of officers for discussion, new Trustee orientation**
- b. **June: Vote on slate of officers to start immediately, BOT commitment letter, form committee for Nov. retreat.**

6. New business:

- a. Updated circulation policy was discussed in December, then South Central notified that they were making changes, so holding off to update once.

7. Next meeting: May 14, 2024 5:30pm

8. Adjourn (action item)

- a. Motion to adjourn made by Art Waldman, seconded by Stefanie Moritz. Motion passed unanimously. Meeting adjourned at 6:43 pm.