



Library Board Of Trustees Meeting Minutes

February 10, 2026, 5:30 p.m.

Friends of the Library Community Meeting Room

Minutes Prepared and Submitted by C. Anderson

Attendees: C. Anderson, M. Bechtol, R. Crow, R. Kamal, L. Mindlin, S. Moritz, R. Seltzer, B. Wakeham

Library Staff: K. Clark, J. Sansing

Not Present: M. Paulisse

The meeting was called to order by R. Crow at 5:30 p.m.

1. Public comment

- a. There was no public comment.

2. Approval of the Minutes from the January 13, 2026 Library Board meeting (action)

- a. The minutes were accepted as presented.

3. Approval of the January 2026 Vendor Report and financial review of operations, gifts and donations (action)

- a. There was no Vendor Report to review due to staff illness. January and February's Vendor Reports will be reviewed at the March 10 Library Board Meeting.

4. Development Committee (discussion)

- a. S. Moritz gave an update on the February 5 Development Committee meeting.
- b. The Legacy Giving brochure is expected to be finalized at the March meeting.
- c. The Committee would like to identify events where user stories can be collected, and would like Trustees to staff tables at those events.
- d. The Committee would also like all Trustees to become Friends of the Library if they are not yet.
- e. There was discussion on where to direct individual donations to the Library made

via the Friends and subsequent agreement that these donations should be handled in alignment with the Library Board of Trustees and Friends of The Library Partnership Agreement.

5. Community Campus Committee (discussion)

- a. There are additional public information meetings on 2/25 at the Library and on 3/11 at the Senior Center.
- b. J. Sansing provided a sample Memorandum of Understanding (MOU) between a municipality and a board of trustees as a guide if/when the Community Campus project moves forward. The MOU would be a tool to outline roles and responsibilities of the entities.
- c. As the the future of the Community Campus project is still unknown, it was agreed Trustees would not develop their own MOU just yet, but keep it as a reference tool.

6. Trustee Essentials and Annual Calendar

a. Lobby Day recap (discussion)

i.Trustees C. Anderson, R. Crow and L. Mindlin along with Library Staff K. Clark and J. Sansing attended Lobby Day and reported that the WLA presentations were positive and lighthearted. Meetings with the legislative staff were also very positive; legislative staff and Representative Alex Joers were very interested in the range and impact of Library services.

b. Approval of the 2025 DPI Annual Report (action)

- i.J. Sansing provided an overview of the report and explained that it provides a snapshot of library finances, staffing and operations and is not an audited report.
- ii. Motion to approve the 2025 DPI Annual Report by B. Wakeham, seconded by R. Seltzer. Motion passed unanimously.

c. BOT Self Assessment (discussion)

i. C. Anderson provided a brief overview of BOT Self Assessment responses and stated she will provide a full summary to the Board after the last response is received.

d. Review Term Limits (discussion)

- i.Trustee appointments occur in the April/May timeframe.
- ii. Appointments are tied to the 3-year term, not the individual; thus, trustees who assume a previous trustee's term before it expires will not serve the entire 3 years before being appointed to a new term.

- iii. It appears that all current trustees with terms expiring in 2026 wish to renew for another term.
- iv. S. Moritz will be assuming the President position and the Board will need to appoint a President-Elect to assume that position. M. Paulisse will remain as Secretary.

e. Policy Review (action)

- i. Motion to approve the Artificial Intelligence (AI) Policy by R. Kamal, seconded by B. Wakeham. Motion passed unanimously.
- ii. J. Sansing stated that the other policies that the Board reviewed recently were now under review by the SCLS Attorney. Once the policy updates are finalized, they will be shared with staff and published on the Library website, expected to be in March.

f. 2026-2030 Strategic Plan and BOT 2026 Goals (discussion)

- i. Board will discuss the Strategic Plan and set BOT 2026 goals at the March 10 meeting.

7. Monthly Road Map/Director's Report (discussion)

- a. J. Sansing presented the report and highlighted Library events from January.
- b. J. Sansing noted that a presentation on the history of racial covenants in Dane County was very well attended; a related display was available for viewing at the Library for the month of January. Discussion of how to track the viewing of such displays as well as their impact; B. Wakeham suggested an easy e-customer satisfaction tool to gain immediate feedback on such displays.
- c. Staff now use monthly programming themes which support maximizing Library offerings.
- d. J. Sansing indicated Library staff were putting together a "proclamation" calendar so the various proclamations that occur over the course of a year can be anticipated and written with ample lead time.

8. New Business

- a. There was no new business.

9. Next meeting: March 10, 2026, 5:30 p.m.

10. Adjourn

- a. The meeting was adjourned by R. Crow at 6:38 p.m.