

Middleton Public Library
HOME DELIVERY POLICY

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I. Purpose

The Middleton Public Library Home Delivery Service provides home delivery and pickup of materials for Middleton residents who cannot visit the library in person.

II. Patron Eligibility

Any Middleton resident who is not physically able to visit the Library is eligible for Home Delivery Service.

III. Library Card Registration

A valid Library card is required for use of the Home Delivery Service. Community members who do not have a Library card will be issued one upon acceptance into the program.

IV. Application

Community members wishing to participate in Home Delivery Service must complete an application. Any patron needing assistance with the application process may contact the library.

V. Delivery Schedule/Loan Period

Delivery dates and times are coordinated upon acceptance into the program. Deliveries and pickups are typically scheduled for the first full week of each month.

VI. Fines/Fees

There is no fee for Home Delivery Service. Overdue fines will not be charged, but the library's standard fee schedule will apply for damaged or lost items.

VII. Materials Available for Home Delivery Service

All formats of materials are available through Home Delivery Service. Patrons are responsible for all library materials while in their custody.

VIII. Environment Required for Delivery

Home Delivery Service is made possible by the efforts of Library Volunteers. Community members requesting Home Delivery Service must provide a safe and appropriate environment for volunteers who are delivering materials. Home Delivery Service may be suspended if a volunteer is exposed to any unsafe situations or conditions. A person's repeated failure to abide by this policy may result in termination of Home Delivery Service.

IX. Discontinuation

Participants and volunteers may end their relationship with Home Delivery services at any time. Secondary contacts may do so on behalf of participants. Volunteers making fewer than two deliveries annually may be contacted by the Home Delivery Coordinator regarding possible discontinuation.

Adopted November 11, 2025